

## Mass Print Meeting Attendance Screen

Select your group of students

Select the first student in your group

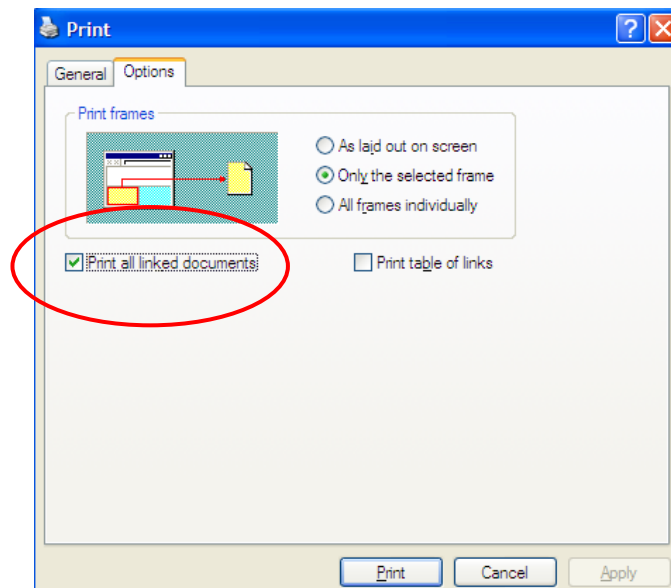
In their Meeting Attendance screen key in the correct dates and Submit. This should populate every student in your group's Meeting Attendance screen.

Go back to your list of selected students and in Functions select to Mass Print a Student Screen.

In the drop down select Meeting Attendance and Submit

In the pane on the left is the list of students. Click down in that box. Right click and choose Print

When your Print window opens select the Options tab and check "Print all linked documents" and select Print.



The first page will be the list of students followed by a screen print for each student.