



## List Student's Age

Select All your students and in the functions dropdown select Quick Export. Key in the following (you can probably copy & paste) and add/remove any fields you need.

lastfirst  
grade\_level  
DOB  
~(\*evaluate trunc(~(f.div;~(f.sub;~(f.currentdate);~(dob));365.25),0))

Select CRLF in Record Delimiter, check for Column titles on 1<sup>st</sup> row and Submit. Save the file to your desktop.

Go to your desktop, right click on the file you just saved and open in Excel. This should give you the student's age in years from today's date.

Example:

Lastfirst	Grade Level	Dob	*evaluate Truncf.div
Anderson, Cody N	9	3/8/1994	16
Andrews, Joshua M	9	12/19/1993	16
Bailey, Jenilyn H	9	3/7/1994	16
Bennett, Cody B	9	4/26/1994	16
Briggs, Jeffrey	9	1/18/1994	16
Briggs, Justin D	9	7/11/1993	17
Brito, Jordan H	9	1/3/1994	16
Bushman, Joshua C	9	11/27/1993	16
Butler, Holly C	9	7/14/1994	16
Butterfield, Nicholas D	9	10/10/1993	17
Cowley, Amy M	9	4/23/1994	16
Dansie, Amanda P	9	5/8/1993	17
Dukatz, Alisa K	9	5/18/1994	16