# **Miscellaneous Conversion Information**

### Inactive SASI Students are not converted

#### Time commitment:

• A significant amount of your summer will be filled with: converting data, importing data, validating data, scheduling training, attending training, leading training.

### Ethnicity

- We decided to setup the ethnic codes 1 through 6 in PowerSchool to match the MSDS manual. Since we had a Multi-racial code in SASI, we decided to use 7 as Multi-racial and you will have to add this code into PowerSchool.
- Brian wrote conversion program to transfer codes as follows:
- $1 \rightarrow 1$  American Indian or Alaska Native
- 2  $\rightarrow$  2 Asian American
- $3 \rightarrow 3$  Black or African American
- $4 \rightarrow 6$  Hispanic or Latino
- 5  $\rightarrow$  5 White
- $6 \rightarrow 7$  Multiple or No Response
- 7  $\rightarrow$  4 Hawaiian or Pacific Islander

SASI							
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	0	-					
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# **Pre-Conversion Cleanup and Prep in SASI**

## SASI Data

- Have your most current SASI Data for importing.
- Reorganize all files
- Delete orphan records
- Delete temp files
- It is best to just copy your entire DATAFILE folder for the conversion process
- Student count get a student count in SASI by running STU98 or a query. Remember to include inactive students. This count will allow you to compare numbers before and after import.

# **SASI Teacher File**

- Must contain teachers employee number. This is necessary for Data Director.
- Fix duplicate teachers. For example AM/PM kindergarten, have to change the teacher number in the section.

## **SASI Courses and Sections**

- Powerschool has one district file, so duplicate courses in each of your schools will have to be addressed.
- Brian has written a SASI enhancement that will add the prefix HS MS to a course this is optional. This enhancement program can be ran in the rolled over year in SASI.
- The conversion program also has a built-in option that will add a prefix of your choice to a course number this is also optional.
- Course names cannot contain any punctuation; examples / &. Courses will not import with special characters.

Course ID examples:Sasi – HS1001PowerSchool – HS1001Section ID examples:Sasi – 0027PE9PowerSchool - .1

- PowerSchool sections cannot contain leading 0's and cannot contain any alpha characters. Our conversion program will remove these characters.
- If students in SASI only had a teacher number on the Student screen then you will need to create courses and sections in SASI – one AM section (period 1) and one PM section (period 2). Note: you cannot use period 0 in PowerSchool. We found this problem by running ATT701x which showed period 2 all greyed out.
- If students were scheduled into only one course such as 1<sup>st</sup> grade, 2<sup>nd</sup> grade, etc., for the whole day, then you need to duplicate that course and create a second period. This is easy to do using the Duplicate Section option in Sections. After 2<sup>nd</sup> period section is created, you can open both sections, select all students and drag those students from the original section to the newly created section. Don't worry about the class start dates as the conversion program will use the enter date from the Student screen for this date.
- Print a MST03 before changes.
- Delete sections that have no students scheduled
- Course numbers with characters example 00K+ and changed to 00KP
- Max class sizes of zero
- Update class seat counts (Section atom)
- Print MST03 after changes

 CLS19 – students with less than a full schedule. Ran again after done schedule for less than two classes

## SASI Scheduling Tab in School Atom

- Must set to course and manual.
- Length field must be set

## **SASI Rotation Schedules**

- The conversion program now allows for schedules with rotation days. It will allow the user to select the proper start date for the rotation day(A or B for example) based on the term code.
   Example A day starts on 9/9/09 for first semester and B day starts on 9/10/09.
   A day starts on 1/7/2010 for second semester and B day starts on 1/8/2010.
- Once these are coded, all rotating schedules will import correctly.
- Must set to course and manual.
- Length field must be set

# Mid-Year Elementary Conversion Checklist – Utica and MISD Schools (the changes listed below were done in a copy of the current school year in SASI)

- In PowerSchool we have to have an AM and PM period in order for PowerTeacher to work and for our attendance conversion program to work.
- Teacher File
  - Teacher records must contain teachers employee number for Data Director
  - Fix duplicate teachers. For example AM/PM kindergarten, have to change the teacher number in the section.
- School Atom
  - expand section number to 5 characters (depends on length of section #s)
  - o expand section number to 5 characters (depends on length of section #s)
  - period range should be set to 0-2. Having a range of 0-3 can cause period 2 not to convert (the spreadsheet will only have a 1 under Period Abbrev and no 2s.
- Sections/Courses/Schedules
  - If students in SASI only had a teacher number on the Student screen then you will need to create courses and sections in SASI – one AM section (period 1) and one PM section (period 2). Note: you cannot use period 0 in PowerSchool.
  - If students were scheduled into only one course such as 1<sup>st</sup> grade, 2<sup>nd</sup> grade, etc., for the whole day, then you need to duplicate that course and create a second period. This is easy to do using the Duplicate Section option in Sections. After 2<sup>nd</sup> period section is created, you can open both sections, select all students and drag those students from the original section to the newly created section. Don't worry about the class start dates as the conversion program will use the enter date from the Student screen for this date.
  - Print a MST03 before changes.

- Delete sections that have no students scheduled
- Course numbers with characters example 00K+ and changed to 00KP
- Max class sizes of zero
- Update class seat counts (Section atom)
- Print MST03 after changes
- CLS19 students with less than a full schedule. Ran again after done schedule for less than two classes
- Run query from each elementary school to identify students who have multiple lines of enrollment within the same school year. We need to look for students who exited and reentered, not those with teacher changes. Use this query: ASTU, AENR, fn In effdate, transyear, if transyear = 09 and \$count > 2. The enter dates for these students will have to be change on the spreadsheet otherwise attendance will not be converted for the entire year. This will cause the Transfer Info screen to not be accurate so you will have to correct each student by transferring student out and back in.

# **Running The Conversion Program**

• Open the cvtMain.exe program.

SASIxp to PowerSchool Conversion V	r 2.0.0.0	
Select area to export           School Records (ASCH)           Course (ACRS)           Sections (AMST)           Student (ASTU)           Teacher (ATCH) & Staff (ASTF/AUSR)           Student Schedules (ACLS)           Historical Grades (ACHS)           BTS Discipline           SASI Discipline           State Reporting           Parents/Emergency Contacts	All select the schools to convert by selecting the appropriate ASTU files:	Browse
	Write export files to the following folder:          Export file option         © Create new export files         © Append records to existing export files         Check here if mid-year conversion	Continue

- Select areas to export. DO NOT choose School Records (ASCH). This information was keyed in manually to PowerSchool. If you are not sure about some areas, it's okay to select them anyway since the program will not convert data if it does not find data in SASI. You will get an error message later on stating that there was no data to convert.
- Select the school to convert by browsing to the SASI data and selecting the appropriate ASTU files. For example, ASTU9075 for the year 2009-2010 and the school 075. Note about converting multiple schools at once. Although the conversion program allows you to select multiple schools at once, it creates one large file which is difficult to convert from since conversions at the District level in PowerSchool do not work well. We found the best practice to be to select each school's ASTU individually and then import that file at the School level in PowerSchool.
- Write export files to a converted data folder: (browse to converted data folder)
- Select Create new export files option unless you forgot to choose an area to export which then you will select the Append records to existing export files.
- If doing a mid-year conversion, be sure to select the mid-year conversion checkbox.
- Click Continue.

Verify State building numbers.

SASIxp	to PowerSchool	Conversion	- State b	ouilding	number ver	ification		
SASIxp Bldg#	SASIxp Building Name		State Bldg#	State Dist#	State BidgName			
048	Eisenhower High	School	05959	50210	Eisenhower Hi	gh School		
 			1				1	
Double cli	x selected building i	to change the sta	ite codes.			Ok		Cancel

Choose the PowerSchool Term Codes. This school has Semesters & Quarters and so we removed the trimesters and associated the correct PS Term Code. If we were choosing Trimesters and not Semesters & Quarters, they would be: T1 for termcode 01; T2 for termcode 02; T3 for termcode 03 and remove the Semesters & Quarters. Important: Do not change YR=00 to Y1 or YR since 00 is a numerical representation for 1900. If you are converting multiple schools such as middle/jr and high schools at one time, you have to include all appropriate term codes.

ŕΒ	00	I: Paste
	00	3
61	01	
52	02	
[1	01	Clear
12	02	
13	03	
21	01	Add Lin
22	01	
33	02	
24	02	
		Ok

Course Numbers – since PowerSchool has one big district course file, some liaisons wanted to identify their courses by adding an HS before the course number for their high schools, an MS for their middle and an EL for their elementary schools. Some liaisons made this change in SASI, others made the change in the spreadsheet. If you wish to use this conversion program to put a prefix before the course number you can choose it here.

Section Numbers – the conversion program exports SASI's courses and sections together so most liaisons chose to use the Remove all characters... option. Brian wrote other options to help convert section number since PowerSchool does not like leading zeroes. Make the selection that best appropriate for your school data.

😇 Course Number and Section number conversion options. 💦 🔲 🔀
Course Numbers
If you want to add a prefix to all course numbers enter it below, otherwise leave blank for no prefix.
Course Number Prefix:
Section Numbers
Which method do you wish to use to convert section numbers?
<ul> <li>Remove all characters to the left of a hyphen. Remove the hyphen and replace alpha characters with a number for example: A = 01 Z = 26</li> </ul>
C Convert sections numbers using a translations table.
Use a list of sections to exclude
Ok Cancel

If you wish to create a translation table for these Discipline Options select it here.

🖻 Discipline Options		
Would you like to use a trans	slation table for any of the follo	wing discipline codes:
Discip	line Codes	
🗌 Locati	ion Codes	
Dispos	sition Codes	
Yes	No	Cancel

This section will export the parent (APRN) and Emergency Contact (AEMG) files. The CVTMAIN program reads the APRN first then looks at the AEMG and compares and tries to only take one record. It will sort mother, then father.

Need to determine the maximum number of contacts you want to allow in PowerSchool. Most of the time we chose 6.

Export Parents and Emergency Contacts	X
This section will export the parent (APRN) and Emergency Contact (AEMG) fiiles.	
What is the maximum number of contacts you want to allow in PowerSchool?	
Allowable values are 4 through 12: 6	
Ok	

If you are converting Course History you will get the following screen.

Convert ACHS Course History	
Select GPA to export:	
1 - Academic GPA	-
1 - Academic GPA 2 - Total GPA 3 - CSU GPA 4 - Type 4 GPA	_

Your files will begin to process; subsequently this screen will ask which GPA to export.

	SASIxp to PowerSchool Conver	sion 📃 🗖 🔀
c	The term code 2 was found in y	our course history file.
	Replace this with the following term co	de: YR S1 S2
	Ok	Q1 Q2 Q3

Choose the immunization codes for each of the 3. Note: not many people chose to convert Immunizations since they keep this data in MCIR, the Health Dept's site.

SASIxp to PowerSchool Conversion		
Please indicate the immunization codes used by: Eisenhower High School		
Polio: 01 - POLIO	-	
MMB: 03 - MMB	-	
DTP: 01 - POLIO 02 - DTP/DT 03 - MMR 04 - MEASLES 05 - MUMPS 06 - RUBELLA 07 - HIB 08 - HEP B		records t

The program gives you a report on what was just converted.

Informa	stion 🔀
(j)	CONVERSION COMPLETED
	Course Export written to: C:\Documents and Settings\msteffes\Desktop\PowerSchool Notes\conversion test for SRSD\course.txt
	Sections Export written to: C:\Documents and Settings\msteffes\Desktop\PowerSchool Notes\conversion test for SRSD\sections.txt
	Student Export written to: C:\Documents and Settings\msteffes\Desktop\PowerSchool Notes\conversion test for SRSD\student.txt
	Teacher Export written to: C:\Documents and Settings\msteffes\Desktop\PowerSchool Notes\conversion test for SRSD\teacher.txt
	Staff Export written to: C:\Documents and Settings\msteffes\Desktop\PowerSchool Notes\conversion test for SRSD\staff.txt
	Student Schedules Export written to: C:\Documents and Settings\msteffes\Desktop\PowerSchool Notes\conversion test for SRSD\stuSched.txt
	Course History Export written to: C:\Documents and Settings\msteffes\Desktop\PowerSchool Notes\conversion test for SRSD\history.txt
	There were no BTS Discipline records to export SASTxp Discipline Export written to: C:\Documents and Settings\msteffes\Desktop\PowerSchool
	Notes:conversion test for SNSD(xpu)scipline.txt Emergency Contact/Medical Export written to: C:\Documents and Settings\msteffes\Desktop\PowerSchool
	State Reporting Export written to: C:\Documents and Settings\msteffes\Desktop\PowerSchool
	Notes\curversion test for SRSD[NateReporting.cut State Reporting Migrant Export written to: c:\Documents and Settings\msteffes\Desktop\PowerSchool Notes\conversion test for SRSD\Migrant.txt
	( <u> </u>

Here is an example of the files that were created and you will import into PowerSchool.

- btsDiscipline.txt (BTS Discipline)
- course.txt (Course ACRS)
- EmgContAndMed.txt (Emg Contact/Medical)
- Migrant.ext (State Reporting)
- Parent.txt (Parents)
- sections.txt (Sections AMST),
- staff.txt (Teacher (ATCH) & Staff (ASTF/AUSR)
- StateReporting.txt (State Reporting)
- stuSched.txt (Student Schedules (ACLS),
- teacher.txt (Teacher (ATCH) & Staff (ASTF/AUSR)
- xpDiscipline (SASI Discipline (ADIS),
- history.txt (ACHS)

Running The custCvt1 Conversion Program to convert additional fields from SASI's ASTU, AEMG, AHLN, UMBR, USRS files. These would be fields that are not converted with the cvtMain.exe program.

# PowerSchool Conversion & Import Directions Page 11 of 63

right 2009, Macomb Intermediate School District	This program will produce one export record for each active SAS1xp student.
les Export Specifications	
Select the schools to convert by selecting the appropriate ASTU file	rs:Browse
Export to file: Export file option Create new export files C Append records to existing export files	Browse

Select S	×	
For:		
ASTU AEMG AHLN UMBR USRS	Student File Emergency Home Language Membership SRSD Data	

The screenshot below is an example of the fields that we converted for our ISD schools.

			Biaht-click i	n the SASIxo fi	le, field and transl	ation table cells for a list of choices.	
#	Description	PowerSchool Field	SASIxp File	SASIxp Field	Constant Value	Translation Table File	
1	BS1	Bus_Route	ASTU	BUSINFO			
2	BS2	Bus_stop	ASTU	BUSINF02			
3	pupil_code1_misd	pupil_code1_misd	USRS	PUPILCDE1			
4	pupil_code2_misd	pupil_code2_misd	USRS	PUPILCDE2			
5	10/30	1030dayrule_misd	USRS	1030RULE			
6	pupil_code3_misd	pupil_code3_misd	USRS	PUPILCDE3			
7	sched_yearofgraduation	sched_yearofgradua	ASTU	ORIGYRGRA	l		
8	shared_district1_misd	shared_district1_mis	USRS	SHARDIST1			
9	shared_district2_misd	shared_district2_mis	USRS	SHARDIST2			
10	shared_district3_misd	shared_district2_mis	USRS	SHARDIST3			
11	shared_time_FTE_misd	shared_time_fte_mis	USRS	SHARTMFTE			
12	former_school_misd	former_school_misd	USRS	FRMSCHL1			
13	former_school_city_misd	former_school_city_	USRS	FRMCITY1			
14	district_of_residence	districtofresidence	USRS	SRSDRESDS			

#### Important!

Some of these fields had a table relation in SASI so you have to change data in the spreadsheet prior to importing.

For example, the 10/30 day rule information exports as numerical value of either a 10 or a 30.

In PowerSchool, this field information is selected from a drop-down menu as 10 Day Rule.

So you have to change 10 to 10 Day Rule and 30 to 30 Day Rule.

This is the same for Pupil Codes. The data converts a RS, but you have to change the data in the spreadsheet to be RS-Reduced Schedule.

After adding rows and choosing all your field information, be sure and select Save Specs so you can Load at a later time when converting other schools.

# **Post-Conversion Cleanup in the Excel Spreadsheet**

## **Excel Spreadsheet Formatting**

- Once the data is converted you can pull it into excel and check your data prior to importing the data into PowerSchool. After creating your data in excel the file must be saved as a text file or it will not import into PowerSchool. See the PowerSchool Importing Directions documentation for details.
- If there are leading zeros in the text file and you open it in Excel, then save it, the leading zeros will be removed. This will create issues on the matching of student data. You will need to make the column a text column, then do a search and replace to keep the leading zeros. Ex: Find 400 and replace with '0400. The single quote must be there to retain the lead zero.
- Spreadsheet formatting check your converted data and make sure that your excel spreadsheet is saved as a text file to import the data.

## **Student Count**

• check lines in spreadsheet to see if number matches numbers from SASI. Note: depending on the spreadsheet you are looking at not all rows in the spreadsheet will match since some conversions result in multiple records for students.

## Entry Date - student.txt - shows in the Transfer Info screen in PS

• We had a lot of problems with ADA/ADM reports because this field converted with a 7/1/2009 date as it was pulled from SASI's Enrollment History record and PowerSchool needs this date to be the first day of school. Carefully check this date on the spreadsheet to avoid having to mass change later in PS.

# Exit Date – student.txt - shows in the Transfer Info screen in PS

• This date pulled from the last day active school day in the SASI calendar. In PowerSchool we decided to use the day before count (June 29) so we mass changed that date.

### Expressions

- Watch for period zero. The periods that are zero will not import if the school does not have a zero period in their bell schedule in PowerSchool.
- Elementary setup – in SASI most elementary schools periods were setup as 0 period for AM, 1<sup>st</sup> period for lunch, and 2<sup>nd</sup> period for PM. This setup was necessary in order for our enhancements to work. In PowerSchool the setup for an elementary should be: 1<sup>st</sup> period=period 1, leave time gap for lunch, 2<sup>nd</sup> period=period 2.
- If the class meets am and pm at the elementary the expression should be: 1-2(A), based on the periods being 1 and 2. Track schedules would be: 1(A) 2(B) for example.
- In PowerSchool we do not use a 0 period. In the section.txt spreadsheet, you may have to change expression 0(A) to 1(A) but 2(A) should be okay as is. When they attend for 2 periods the expression in the section should say 1-2(A). This would happen if you have the same section for

AM and PM, same teacher teaches all day. Kindergarten AM would be 1(A), Kindergarten PM would be 2(A).

# **Grades Level**

- Many Pioneer schools chose to use -6 for their grade 30 students because they didn't want to open their PowerSchool grade range to 30. PowerSchool will not import student data if the associated grade level in the Grade\_Level field is less than negative two (-2). This issue affects Quick Import, Import Using Template, AutoComm. If you chose to use -6 for your Early Childhood grade of 30, keep in mind that the conversion program will convert a grade 30 to a -6 but PowerSchool won't import a -6. So you need to mass change the -6 in the spreadsheet to a grade level that does not normally exist in the school building. You may have to add that grade to the school setup. After the import you can do a mass change to change the grade from (?) to -6. Remember to remove the (?) grade range in the school setup.
- MISD Schools we chose to use grade 30 as a normal grade in PowerSchool since our schools' use it so heavily. Since the conversion program changes grade 30 to -6, we need to check the Student.txt spreadsheet prior to import in order to change -6 back to 30.

# Next\_School (student.txt)

• For schools with grade level of 30 the conversion program assigns next school of 999999. Need to change this to the same school so student doesn't get put in the graduated school during the EOY process. Or...this can be done using Student Field Value change in PowerSchool.

# **State Reporting**

• Column width must be less than 200 columns. Need to break the import into 2 imports.

# **Student Renumbering**

- If student numbers are too large in SASI it will be necessary to assign students new numbers in PowerSchool. There is an option to assign new numbers during the Importing function. This process works well if you are importing all students at once and not doing a mid-year conversion.
- PowerSchool also has a renumbering option named Assign New Student Numbers which replaces student numbers with new ones. This is how L'Anse Creuse was renumbered but Tom had to export and then reimport in order to preserve the previous numbers .

- UTICA RENUMBERING Because Utica took their schools in phases and wanted to be sure and preserve the students' previous SASI numbers for 3<sup>rd</sup> party software, they chose to assign numbers at the spreadsheet level. See steps below.
  - Rename column heading Student\_Number to prevstudentID
  - Add a column after SchoolID and name the header Student\_Number.
  - Go into PowerSchool District Office, select ALL students and use DDE to get the highest student number.
  - Pad by 2000
  - Key that number into the first cell of the Student\_Number column.
  - In the next cell, key in the next student number. Now that you have two numbers keyed in, you've established a pattern in Excel.
  - Select both cells and copy.
  - Use the handle and drag down for remaining students. Numbers should get incrementally larger.
  - Save the Student.txt spreadsheet and this will be the very first spreadsheet to import.
  - Before you can import other "slave file" spreadsheets (those that are student related), you have to export the students from PowerSchool using DDE. See directions under the Pre Import Prep in PowerSchool below.

# **Pre-Import Prep in PowerSchool**

# Years and Terms

- There can be no overlapping of dates. Term must begin on a Monday or must be on an insession day – check the calendar!!!
- In order to import Sections and Student Schedules, you must have the Import File Term # field filled in. Go to School, Years & Terms, Edit Terms, click on each year/semester/etc link, and fill in the Import File Term # field.
- Need to know your calendar
- Years / Semesters / Quarters / Trimesters / Minis?
- In PowerSchool terms are alpha numeric. For example the 2009-2010 has year long, semester, and quarter classes. Therefore the terms are setup as:
   Y1 = 1900, S1 = 1901, S2 = 1902, Q1 = 1903, Q2 = 1904, Q3 = 1905, Q4 = 1906

## **Grade Levels**

If you are using negative numbers such as -6 or a higher number such as 30 in your school's grade range you will have to enter in the number in an opposite manner. For example if you key in -6 to 6 and Submit, the numbers will disappear when you go back in the screen. You need to key in 6 to -6 and click Submit. The program will automatically transpose the numbers for you. This seems to be a quirk in the system, but it works!

### Calendar

- Should be setup as complete as possible.
- Mid-year make sure the calendar matches the SASI calendar.
- School start date must be first of enrollment

### **Bell Schedule**

- Must have a bell schedule assigned to the calendar in order for schedules to show in the bell schedule view.
- Elementary schools (also for mid-year). Make sure set to 1 and 2, not 0 and 2 like SASI's bell schedules.

### **Periods/Expressions**

- Should be setup beginning period 1, since PowerSchool doesn't like period zero. Periods 1 & 2 for AM and PM elementary schools.
- Periods & Days are called expressions in PowerSchool. A 1<sup>st</sup> hour that meets everyday will look like 1(A)

### **Special Programs**

• Need to start thinking about buildings with special programs – different calendars / different bell schedules / periods.

## **Scheduling Considerations**

- Rotations
- Days
- Teams
- Houses
- Blocks what does a block mean to you?

# Attendance Preference Setup

- PowerSchool is setup very differently than SASI. Many reports such as state reports and our custom attendance letters are dependent on how attendance preferences are set. We have detailed attendance setup documentation please refer to this when setting up attendance.
- All schools are set up as Meeting Attendance even elementary level buildings.

# **Attendance Conversions**

- If the elementary school is using periods, but wants to take attendance only AM and PM, this can be accomplished by setting the preferred periods to count for ADA in the bell schedule and removing this option from the rest of the periods.
- It is also important to set up the Attendance Conversion for a full day to be based on a 2 period day. This would mean that if the student is present two periods, it would be worth a full FTE. If the student is present on period, it is worth a 0.5 FTE. And if the student is absent 2 or more periods, then it is worth zero FTE.

### **Final Grading Setup**

• Has to include all your grade reporting segments in order for progress reports, report cards, and the teacher gradebook to work correctly. Please see our documentation on how to setup.

### Ethnicity

• In PowerSchool have to add 7 Multi-racial

# **Test Scores**

• Tests need to be entered. Test scores can be imported (see documentation for this process) clean as possible.

### **Student Contacts Screens**

• Need to initialize all the fields before import screen makes sense when importing parent.txt file.

#### **Utica's Renumbering Process**

- Import the students (Student.txt) spreadsheet ONLY.
- After student import, go to the Start Page and select ALL students.
- Go to DDE to export the students.
- Make sure Current Table: is Students (1)
- Select all records in this table
- Click on Search only in records belonging to (name of school)
- Search within the current ???? records only
- Export Records
- The Student table should automatically be selected
- Key in ID, Student\_Number, prevstudentid (see screenshot)
- Select Record Delimiter CRLF
- Submit

Export the 686 selected re-	cords (Table: Students)
	~
ID Student_Number prevstudentid	<
Field Delimiter	Tab 💌
Record Delimiter	CRLF 🛩
Surround fields	Column titles on 1st row
Optional: Sort Field Name	Direction
	> 💙
	> 🗸
	> ~
Back to Direct Database	e Export Main Screen
	Submit

• Save the file to the converted data location and name the file something like newstudentids.txt.

• Run the chgStuNbr program. This program will read a PowerSchool import file and create a new one replacing the old student number from SASIxp with the new PowerSchool student number.

File from SASIxp: stuSched.txt (converted data file)

New File: newsched.txt (this will be the file you will import into PowerSchool after running this chgStuNbr program)

File from PowerSchool: newstudentids.text (file created from the Quick Export)

chsStuNbr - PowerSchool conversion utility to change student number in an import file	×					
This program will read a PowerSchool import file and create a new one replacing the old student number from SASIxp with the new PowerSchool student number.						
File from SAS1xp: Z:\PowerSchool-Settlers\UCS\converted 6 elem\Beck\stuSched.txt	Browse					
New File: Z:\PowerSchool-Settlers\UCS\converted 6 elem\Beck\newsched.txt	Browse					
You will need to use PowerSchool DDE to export a file containing "Student_Number" and "PrevStudentID" On export make sure that you set the field delimiter to TAB and the record delimiter to CRLF.						
File from PowerSchool: Z:\PowerSchool-Settlers\UCS\converted 6 elem\Beck\studentIDSps.text	Browse					
Continue						

# Importing

- Have your most current SASI data for importing. Although the conversion program allows you to select multiple schools at once it creates a big file with all schools in it. We found we were not able to import from this spreadsheet. Best practice is to select each school's ASTU individually.
- Using the Update opt Using the Update option when importing into the student or other tables will overwrite the records with the corrected information. It is not necessary to complete clear the table and re-import.
- Importing Order:
  - School DON'T DO THIS PROCESS WAS ONLY DONE BY SCOTT. This is done at District Level. Once the schools imported go into System / System Settings / Reset Server – Submit. Then you go to District Info and change district information.
  - Students done at the school level
  - Teachers done at the school level
  - Courses done at the school level
  - Sections done at the school level
  - Student Schedules done at the school level
  - Attendance (mid-year conversions) done at the school level
  - State Reporting done at the school level
  - Historical Grades done at the school level
  - The rest of the imports can be done in any order as long as you have followed the above order. Discipline, Emergency Contacts & Medical, Parent/Guardian, Test Scores, Migrant, Staff, Fees, Community Service.
- 1. Turn Global Sync Off and Set Sync to Non-Atomic Mode
  - System, Special Operations, Turn Global Sync Off Submit
  - Set Sync to Non-Atomic Mode Submit
- 2. Make sure you are in the correct school and correct year
  - Click on Special Functions
  - Importing & Exporting

PowerSch	001		Term: 09-10 Year
Start Page > Special Fur	ctions		
Functions Absentee Report Daily Bulletin	Special Functions		
Enrollment Summary Master Schedule	Functi	on	Description
PowerLunch Reports	Attend	dance Functions	Performs attendance related functions.
Special Functions	Assign	n IDs & Passwords	Automatically assigns IDs and passwords to students.
reacher ocheooles	Currer	nt Users	Shows the names of those currently logged on to PowerSchool.
Setup	Daily B	Bulletin Setup	Adds and edits items on the daily bulletin.
District	Enroll	New Student	Adds a new student to PowerSchool.
Personalize Staff	Fee Fu	unctions	Performs fee functions.
System Dashboard	Group	Functions	Performs functions for the currently selected student(s).
PT Administrator	Impor	rting & Exporting	Transfers data into and out of PowerSchool.
	Interfa	ares to other systems	Links to other systems which can be used with PowerSchool.
	Incide	ent Management	Create, update, and delete Incidents.
	Search	h By GPA	Searches students by GPA.
	Search	h By Grades/Attendance	Searches currently selected students by grades, citizenship, attendance, et
	Search	h For Perfect Attendance	Searches currently selected students for perfect attendance.
	Search	h Log Entries	Searches student log entries.
	Specia	al Program Enrollment	Display and select students currently enrolled in special programs.

3. Click on Quick Import

# Importing & Exporting

_	Importing	
	Quick Import	Import records from an ASCII text file.
	Quick Import for State-Specific Extended Tables	Import records from an ASCII text file.
	Import Using Template	Import using an existing template.
	Templates for Importing	Set up import templates.
	Exporting	
	Quick Export	Export student data.
	Export Using Template	Export using an existing template.
	Templates for Exporting	Set up export templates.

- 4. Once the Quick Import window opens select:
  - Table: use the drop down window to choose the correct table to import your data into
  - Field delimiter: leave as Tab
  - End-of-line marker: choose CRLF
  - Character Set: leave as Mac Roman
  - File to import: browse to your converted data folder and choose the file you are importing
  - Suggest field map: leave checked
  - School you should see the school name that you are importing the data to
  - Import

Option	Value
Table:	Students 🗸
Field delimiter:	Tab 💌
End-of-line marker:	CRLF 🛩
Character Set:	Mac Roman 🛛 👻
File to import:	Browse
Suggest field map	$\checkmark$
School	Bovenschen MoCI
	(Import)

5. Matching your fields will be the next window to open.

# Students Import (done at the school) (the District Import Checkbox Option Does NOT Work) (see screenshot)

- Select a table: Students
- File to import: student.txt
- Suggest field map leave checked
- Import
- Map Fields leave as is.
- Check to exclude first row check this
- Do not process this line from the file being imported.
- Allow Update of Enroll Status only checked the first time you import students
  - The first time you import students check Allow Update of Enroll Status.
  - If you are going to do subsequent imports that have new students, check Allow Update of Enroll Status.
  - If you are importing and updating existing information, check Update the student's record....
- Submit

After importing students, initialize the State Reporting fields:

• Initialize the State Reporting fields after importing students and before importing state reporting data. You only need to do this for one building for the entire district. Do this in the State Reporting tab. Any field that is blank, key in the number 1, Submit, go back in and delete the number 1. If these fields are not initialized they will not show up in the PowerSchool Fields List.

# PowerSchool Conversion & Import Directions Page 24 of 63

Col#	From your file	>	To PowerSchool	
1.	SchoolID	>	SchoolID	~
2.	Student_Number	>	Student_Number	~
з.	First_Name	>	First_Name	~
4.	Middle_Name	>	Middle_Name	~
5.	Last_Name	>	Last_Name	~
6.	Grade_Level	>	Grade_Level	~
7.	Gender	>	Gender	~
8.	Ethnicity	>	Ethnicity	~
9.	DOB	>	DOB	~
10.	State_StudentNumber	>	State_StudentNumber	~
11.	FTEID	>	FTEID	~
12.	EntryDate	>	EntryDate	~
13.	ExitDate	>	ExitDate	~
14.	Enroll Status	>	Enroll_Status	~
15.	Sched_NextYearGrade	>	Sched_NextYearGrade	~
16.	Next_School	>	Next_School	~
17.	EntryCode	>	EntryCode	~
18.	TransferComment	>	TransferComment	~
19.	Districtentrydate	>	DistrictEntryDate	~
20.	Schoolentrydate	>	SchoolEntryDate	~
21.	Street	>	Street	~
22.	City	>	City	~
23.	State	>	State	~
24.	Zip	>	Zip	~
25.	Home_Phone	>	Home_Phone	~
26.	Family_Ident	>	Family_Ident	~

# PowerSchool Conversion & Import Directions Page 25 of 63

27.	Malling_Street	>	Mailing_Street	×
28.	Malling_City	>	Mailing_City	×
29.	Malling_State	>	Mailing_State	<b>⋎</b>
30.	Mailing_Zip	>	Mailing_Zip	✓
1.	Father	>	Father	×
2.	fatherdayphone	>	fatherdayphone	~
з.	FatherDayPhone	>	fatherdayphone	×
14.	Father_home_phone	>	Father_home_phone	<b>~</b>
JS.	Mother	>	Mother	~
6.	MotherDayPhone	>	motherdayphone	~
7.	Mother_home_phone	>	Mother_home_phone	~
8.	Guardianship	>	quardianship	×
9.	Guardian_In	>	Guardian LN	×
0	Guardian fn	>	Guardian_EN	×
	Eman Contact 1		Emerg Contract 1	
	emerg Contact 1	,		
۷.	emerg_1_fei	>	Emerg_1_Kei	
3.	Emerg_1_Ptype	>	Emerg_1_Ptype	
1.	Emerg Phone 1	>	Emerg_Phone_1	×
ē.	Emerg Contact 2	>	Emerg_Contact_2	×
á.	Emerg_2_rel	>	Emerg_2_Rel	×
	Emerg_2_Ptype	>	Emerg_2_Ptype	<b>⋎</b>
1.	Emerg Phone 2	>	Emerg_Phone_2	✓
ð.	Emerg Contact 3	>	Emerg_Contact_3	×
1.	Emerg_3_rel	>	Emerg_3_Rel	~
-	Emerg_3_Ptype	>	Emerg_3_Ptype	✓
2.	Emerg Phone 3	>		¥
3.	home_room	>	Home_Room	~
<b>4</b> .	graduation_year	>	graduation year	<b>v</b>
•	Check to exclude first row			
			The lines below can be used to assign a constant value to field(s) in all of the imported records.	
		>		✓
		>		×
			Advanced Import Options	
the fi	e sevent number is required in all import files e being imported contains a student number th	at matches a stude	keyeu on or the student number field. nt number already in the PowerSchool system, how would y	ou like it handled?
۲	Do not process that line from the file being in	nported.		
0	Update the student's record with the informa	tion from the file be	ing imported (Note: even if you have this option selected, if t	he student is in a different school, the information will r
0	Generate a new, unique student number for t	he student (from th random from within	e range specified below) and import the data from the import this range: 10000016 - 214748364	fie.
	Synchronize Mode (Warning: This will trans	fer out all Students	who are not found in the file being imported. Do not use this	uniess you know exactly what you are doing!)
	synamous cross groung marine and			

# **PowerSchool Import Options**

Options for importing New Students. Will ignore students that already exist in Powerschool and only create new Enrollment Records for new students.

	Check to exclude first row							
	The lines below can be used to assign a constant value to field(s) in all of the imported records.							
	·····> V							
	> <b>v</b>							
	Advanced Import Options							
Note: 1	ne student number is required in all import files. All information is keyed off of the student number field.							
If the f	e being imported contains a student number that matches a student number already in the PowerSchool system, how would you like it handled?							
۲	Do not process that line from the file being imported.							
0	Update the student's record with the information from the file being imported (Note: even if you have this option selected, if the student is in a different school, the information will not be updated).							
_	Generate a new, unique student number for the student (from the range sp <u>ecified below) and import t</u> he data from the import file.							
0	New student numbers are generated at random from within this range: 10000 - 99999							
	Synchronize Mode (Warning: This will transfer out all Students who are not found in the file being imported. Do not use this unless you know exactly what you are doing!)							
	Allow Update of Enroll Status (Warning: Don't use this unless you know exactly what you are doing!)							

Submit

Submit

Options for updating student files for students already enrolled in Powerschool. Make sure the Allow Update of Enroll Status box is unchecked.

	Check to exclude first row								
	The lines below can be used to assign a constant value to field(s) in all of the imported records.								
	> <b>v</b>								
	> <b>v</b>								
	Advanced Import Options								
Note: 7	The student number is required in all import files. All information is keyed off of the student number field.								
If the f	file being imported contains a student number that matches a student number already in the PowerSchool system, how would you like it handled?								
0	Do not process that line from the file being imported.								
۲	Update the student's record with the information from the file being imported (Note: even if you have this option selected, if the student is in a different school, the information will not be updated).								
_	Generate a new, unique student number for the student (from the range sp <u>ecified below) and import t</u> he data from the import file.								
0	New student numbers are generated at random from within this range: 10000 - 99999								
	Synchronize Mode (Warning: This will transfer out all Students who are not found in the file being imported. Do not use this unless you know exactly what you are doing!)								
	Allow Update of Enroll Status (Warning: Don't use this unless you know exactly what you are doing!)								

# Teachers Import (done at the school) (can import same teacher number at another building if import by building)

- Select a table: Teachers
- File to import: teacher.txt
- Suggest field map leave checked
- Import
- Map Fields leave as is. Make sure SSN to SSN is matched as this will convert the teacher employee number to the PowerSchool SSN field which is necessary for Data Director.
- Check to exclude first row check this
- Advanced Import Options leave unchecked
- Submit



C:\DOCUME~1\NDROUI~1\LOCALS~1\Temp\CONVERSION-IMPORT-DIRECTIONS.Doc

# Courses Import (done at the school or district)

Courses cannot have duplicate course numbers.

You can import at the District level by checking the district import option in the Miscellaneous screen but you will have to manually check courses that belong to each school at each school.

It is recommended that courses be imported at the building level so the import process will populate the courses checkboxes at the building and display the list of courses correctly on the left side of the window.

If you have to import courses again, it will update (see Advanced Import Options and check update). Or, you can delete the file and start fresh.

- Select a table: Courses
- File to import: course.txt
- Suggest field map leave checked
- Import
- Map Fields leave as is.
- Check to exclude first row check this
- Submit

Col#	From your file	>	To PowerSchool	
1.	SchoolID	>	SchoolID	~
2.	Course Number	>	Course_Number	~
з.	Course Name	>	Course_Name	~
4.	Credit Hours	>	Credit_Hours	~
5.	CreditType	>	CreditType	~
6.	GradeScaleID	>	GradeScaleID	~
7.	ExcludeFromClassRank	>	ExcludeFromClassRank	~
8.	ExcludeFromGPA	>	ExcludeFromGPA	~
9.	ExcludeFromHonorRoll	>	ExcludeFromHonorRoll	~
10.	alt_course_number	>	alt_course_number	~
11.	MaxClassSize	>	MaxClassSize	~
V	Check to exclude first row			
	The line value t	s below o to field(s	can be used to assign a constant ) in all of the imported records.	
		>		~
		>		~
Adva	nced import Options			
	Update course records if a matches an existing cours	n Importe e record.	ed course number	
_				
				Submit

# Sections Import (done at the school)

Sections must be imported at the building level instead of the district level. The advantage of this is that Powerschool also uses teacher number to import sections and if there are multiple teachers with the same number across the district, it will import all sections related to that teacher number, regardless of the school that the section is taught at.

- Select a table: Sections (Master Schedule)
- File to import: sections.txt
- Suggest field map leave checked
- Import
- Map Fields need to map each field where you can find a matching field.
  - When mapping Course Name leave blank
  - When mapping Teacher Name leave blank
  - o Have to match Teacher Number to Teacher Number
- Check to exclude first row check this
- Submit

Errors you might see:

- Unknown term ID specified make sure term ID is filled out at the bottom of the screen.
- Invalid teacher number due to selecting teacher name in field mapping.

Col#	From your file	>	To PowerSchool	
1.	SchoolID	>	SchoolID	×
<b>z</b> .	Course Number	>	Course_Number	×
з.	Course Name	>		×
4.	Section Number	>	Section_Number	M
5.	TermID	>	TemID	×
6.	Teacher Number	>	Teacher Number	<u>×</u>
7.	Teacher Name	>		×
8.	Room	>	Room	<u>×</u>
9.	Expression	>	Expression	×
10.	Attendance_Type_Code	>	Attendance_Type_Code	<u>×</u>
11.	Att_Mode_Code	>	Att_Mode_Code	×
12.	ExcludeFromClassRank	>	ExcludeFromClassRank	<u>~</u>
13.	ExcludeFromGPA	>	ExcludeFromGPA	×
14.	ExcludeFromHonorRoll	>	ExcludeFromHonorRoll	×
15.	MaxEnrollment	>	MaxEnrollment	×
16.	grade_level	>	Grade_Level	<u>×</u>
_				
	Check to exclude first row			
		The lines below value to field(s	can be used to assign a constant () In all of the Imported records.	
		>		×
		>		
Adva	inced import Options			
	Update section records if an imported record matches an existing section	on. ("matching" mean	is same course and section numbers in	the current school year.)
	Synchronize Mode (Warning: This will inactivate all Sections for this s	chool for the current s	chool year that are not found in the file	being imported. Do not use this unless you know exactly what you are doing!)
_				

# Student Schedules Import (done at the school)

- Select a table: Student Schedules
- File to import: stuSched.txt
- Suggest field map leave checked
- Import
- Map Fields leave as is.
- Check to exclude first row check this
- Submit

Co⊯	From your file	>	To PowerSchool	
1.	SchoolID	>		~
<b>z</b> .	Student_Number	>	Student_Number	<b>M</b>
3.	Course_Number	>	Course_Number	<b>~</b>
4.	Section_Number	>	Section_Number	<b>*</b>
5.	Dateenrolled	>	DateEnrolled	<b>~</b>
6.	DateLeft	>	DateLeft	<b>*</b>
7.	Term_Number	>	Tem_Number	×
V	Check to exclude first row			
		The lines to value to f	below can be used to assign a constant field(s) in all of the imported records.	
		>		~
		>		×
Adva	nced import Options			
	Historical Mode	This will allo	w records for any term of the active sci	hool.
	Check Overlap Mode	This will cau	se records with dates that overlap exis	ting records to be rejected.
	Synchronize Mode	This will drop	p all enroliments for CC records that are	e not found in the file being imported.

# Attendance Import (done at the school) (This is only done for mid-year conversions. Brian has to convert attendance data)

- Select a table: Attendance
- File to import: schoolnameatt.txt
- Suggest field map leave checked
- Import
- Map Fields leave as is.
- Check to exclude first row check this
- Select Meeting attendance mode
- Submit

Col#	From your file	>	To PowerSchool
1.	Student_Number	>	Student_Number
2.	Course_Number	>	Course_Number
з.	Section_Number	>	Section_Number
4.	Att_Date	>	Att_Date 🗸
5.	Attendance Code	>	Attendance Code 🗸
6.	Period Abbreviation	>	Period Abbreviation 💌
	Check to exclude first row		
	The lines below can be u value to field(s) in all o	sed to assign a c of the imported re	onstant cords.
		>	~
		>	<b>~</b>
Advanced Import Options			
	Overwrite existing attendance with the imported atten already an attendance code recorded for that day/cla	ndance. (Applies v ss.)	when attendance is imported for a specific day/class and there is
Meeting	Select an attendance mode		
			Submit

# Health/Emergency Import (done at the school)

- Select a table: Students
- File to import: EmgContAndMed.txt
- Suggest field map: leave checked
- Import
- Map Fields need to map each field where you can find a matching field.
- Check to exclude first row (check this)
- Update the student's record...
- Allow Update of Enroll Status (may not need to check)
- Submit

# PowerSchool Conversion & Import Directions Page 33 of 63

Col#	From your file	>	To PowerSchool	
1.	SchoolID	>	SchoolID	~
2.	Student_Number	>	Student_Number	~
3.	Emerg_Contact_1	>	Emerg_Contact_1	~
4.	Emerg_1_Rel	>	Emerg_1_Rel	~
5.	Emerg_Phone_1	>	Emerg_Phone_1	<b>~</b>
5.	Emerg_1_Ptype	>	Emerg_1_Ptype	~
7.	Emerg_Contact_2	>	Emerg_Contact_2	<b>~</b>
В.	Emerg_2_Rei	>	Emerg_2_Rel	~
9.	Emerg_Phone_2	>	Emerg_Phone_2	~
10.	Emerg_2_Ptype	>	Emerg_2_Ptype	~
11.	Emerg_Contact_3	>	Emerg_Contact_3	~
12.	Emerg_3_Rel	>	Emerg_3_Rel	~
.3.	Emerg_3_Phone	>	Emerg_3_Phone	~
4.	Emerg_3_Ptype	>	Emerg_3_Ptype	~
.5.	Doctor_Name	>	Doctor_Name	~
.6.	Doctor_Phone	>	Doctor_Phone	~
7.	Dentist_Name	>		~
8.	Dentist_Phone	>		~
9.	Medical_Considerations	>	Medical_Considerations	~
<i>I</i> D.	allergies	>	allergies	~
1.	Immunizator_pollo	>		~
2.	immunizaton_mmr	>		~
3.	immunizaton_dpt	>		~
24.	Alert_Medical	>	Alert_Medical	~
25.	Alert_MedicalExpires	>	Alert_MedicalExpires	~
	Charle to available first saw			
<b>V</b>	Check to exclude hist row		The lines below can be used to assign a constant value to field(c) in all of the imported records	
		>		~
		>		
		-	Advanced Import Options	
Vote: 1	'he student number is required in all impo	ort files. All Inform	ation is keyed off of the student number field.	
in the f	to being imported contains a student nun Do not process that line from the file be	nper that matches	; a student number already in the PowerSchool system, how would y	ou like it handled?
0	Update the student's record with the in	formation from th	e file being imported (Note: even if you have this option selected, if th	e student is in a different school, the informati
0	Generate a new, unique student numbe	r for the student (	from the range specified below) and import the data from the import	lie.
0	New student numbers are generate	ed at random from	within this range: [10000016 ] - [214748364]	
_				
	Synchronize Mode (Warning: This will	transfer out all St	udents who are not found in the file being imported. Do not use this u	iless you know exactly what you are doing!)

C: UDCOIVE 1/INDROOF 1/LOCALS 1/TEMP/CONVERSION-INPORT-DIRECTIONS.DUC

# SRSD Import (done at the school)

Prior to importing, you must initialize all of the fields for all of the tabs to have the ability to map the field. This needs to be done in only one school for the district.

Need to make sure that the cross-reference table from SASIxp is correct. Make sure that the resident LEA and grade or setting fields are correct.

- Select a table: Students
- File to import: StateReporting.txt
- Suggest field map leave checked
- Import
- Map Fields leave as is.
- Check to exclude first row check this
- Update the student's record for... check this
- Allow Update of Enroll Status (may not need to check this)
- Submit

# PowerSchool Conversion & Import Directions Page 35 of 63

Co⊯	From your file	>	To PowerSchool	
1.	SchoolID	>	SchoolID	~
2.	Student_Number	>	Student_Number	~
з.	MI_SRSD_StudResLEANum	>	MI_SRSD_StudResLEANum	~
4.	MI_SRSD_StudResMembership	>	MI_SRSD_StudResMembership	~
5.	MI_SRSD_StudentUIC	,	MI_SRSD_StudentUIC	~
6.	MI_SCMOperISDESANum	>	MI_SCMOperISDESANum	~
7.	MI_SRSD_AdminUnit	>	MI_SRSD_AdminUnit	~
8.	MI_ethnInd	>	MI_ethnInd	~
9.	MI_ethnAsi	>	MI_ethnAsi	~
10.	MI_ethnAfr	>	MI_ethnAfr	~
11.	MI_ethnPac	>	MI_ethnPac	~
12.	MI_ethnWhi	>	MI_ethnWhi	~
13.	MI_ethnLat	>	MI_ethnLat	~
14.	MI_MultipleBirth	>	MI_MultipleBirth	~
15.	MI_SRSD_BirthCity	>	MI_SRSD_BirthCity	~
16.	mels_attendance	>	meis_attendance	~
17.	mels_fte_In_gen_ed	>	meis_fte_in_gen_ed	~
18.	MI_Setting	>	MI_Setting	~
19.	homeless	>	homeless	~
20.	MI_SRSD_PrgmBlg_504	>	MI_SRSD_PrgmElig_504	~
21.	M1_SRSD_PromBile_AltEd	>	MI_SRSD_PrgmElig_AltEd	~
22.	MI_SRSD_PrgmBlig_DevRetKinder	>	MI_SRSD_PrgmElig_DevRetKinder	~
23.	MI_SRSD_PrgmElig_OSStud	>	MI_SRSD_PrgmElig_OSStud	~
24.	M1_SRSD_PromBig_21CCLC	>	MI_SRSD_PrgmElig_21CCLC	~
25.	M1_SRSD_PromBlo_IntStud	>	MI_SRSD_PrgmElig_IntStud	~
26.	MI_SRSD_10_30_DayRule	>	MI_SRSD_10_30_DayRule	~
27.	MI_SRSD_Immigrant_Status	>	MI_SRSD_Immigrant_Status	~
28.	Include_time_share	>	include_time_share	~
29.	MI_FiscalEntityTypeCode	>	MI_FiscalEntityTypeCode	~
30.	MI_FiscalEntityCode	>	MI_FiscalEntityCode	~
31.	MI_StuEnrollBC1	>	MI_StuEnrollEC1	~
32.	MI_BCProgramStartDate	>	MI_ECProgramStartDate	~

# PowerSchool Conversion & Import Directions Page 36 of 63

33.	MI_BCProgramEndDate	>	MI_ECProgramEndDate	~
34.	MI_StuEnrollECExReas	>	MI_StuEnrollECExReas	~
35.	MI_BCDellveryMethod	>	MI_ECDeliveryMethod	~
36.	MI_BCDaysPerWeek	>	MI_ECDaysPerWeek	~
37.	MI_BCHoursPerDay	>	MI_ECHoursPerDay	~
38.	MI_StuBnrollBC2	>	MI_StuEnrolIEC2	~
39.	MI_BCProgramStartDate2	>	MI_ECProgramStartDate2	~
40.	MI_BCProgramEndDate2	>	MI_ECProgramEndDate2	~
41.	MI_StuEnrollECExReas2	>	MI_StuEnrollECExReas2	*
42.	MI_BCDellveryMethod2	>	MI_ECDeliveryMethod2	~
43.	MI_BCDaysPerWeek2	>	MI_ECDaysPerWeek2	~
44.	MI_BCHoursPerDay2	>	MI_ECHoursPerDay2	*
45.	MI_StuBnrollBC3	>	MI_StuEnrollEC3	~
46.	MI_ECProgramStartDate3	>	MI_ECProgramStartDate3	*
47.	MI_ECProgramEndDate3	>	MI_ECProgramEndDate3	~
48.	MI_StuBhrollBCExReas3	>	MI_StuEnrollECExReas3	~
49.	MI_ECDeliveryMethod3	>	MI_ECDeliveryMethod3	*
50.	MI_BCDaysPerWeek3	>	MI_ECDaysPerWeek3	~
51.	MI_BCHoursPerDay3	>	MI_ECHoursPerDay3	~
52.	MI_StuBhrollBC4	>	MI_StuEnrollEC4	~
53.	MI_ECProgramStartDate4	>	MI_ECProgramStartDate4	*
54.	MI_ECProgramEndDate4	>	MI_ECProgramEndDate4	~
55.	MI_StuEnrollECExReas4	>	MI_StuEnrollECExReas4	*
56.	MI_ECDellveryMethod4	>	MI_ECDeliveryMethod4	~
57.	MI_BCDaysPerWeek4	>	MI_ECDaysPerWeek4	*
58.	MI_ECHoursPerDay4	>	MI_ECHoursPerDay4	~
59.	MI_StuBhrollBC5	>	MI_StuEnrollEC5	*
60.	MI_ECProgramStartDateS	>	MI_ECProgramStartDate5	~
61.	MI_ECProgramEndDate5	>	MI_ECProgramEndDate5	~
62.	MI_StuBhrollECExReasS	>	MI_StuEnrollECExReas5	~
63.	MI_ECDellveryMethod5	>	MI_ECDeliveryMethod5	~
64.	MI_ECDaysPerWeek5	>	MI_ECDaysPerWeek5	~
65.	MI_ECHoursPerDayS	>	MI_ECHoursPerDay5	~

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66.	MI_SRSD_PrgmBlig_BarlyIntervention	>	MI_SRSD_PrgmElig_EarlyIntervention	*
67.	MI_EI_BigibilityCode	>	MI_EI_EligibilityCode	~
68.	MI_EI_IFSPDate	>	MI_EI_IFSPDate	~
69.	MI_EI_PrimarySetting	>	MI_EI_PrimarySetting	~
70.	MI_EI_Service1	>	MI_EI_Service1	~
71.	MI_EI_Service2	>	MI_EI_Service2	~
72.	MI_EI_Service3	>	MI_EI_Service3	~
73.	MI_EI_Service4	>	MI_EI_Service4	~
74.	MI_EI_ServiceS	>	MI_EI_Service5	~
75.	MI_EI_Service6	>	MI_EI_Service6	~
76.	MI_EI_ExitCode	>	MI_EI_ExitCode	~
77.	MI_EI_Part8Eligible	>	MI_EI_PartBEligible	~
78.	MI_EI_ExitDate	>	MI_EI_ExitDate	~
79.	MI_SRSD_PromBilg_GiftTal	>	MI_SRSD_PrgmElig_GiftTal	~
80.	MI_GT_ProgramModel	>	MI_GT_ProgramModel	~
81.	MI_GT_SpPrgmOption1	>	MI_GT_SpPrgmOption1	~
82.	MI_GT_SpPrgmOption2	>	MI_GT_SpPrgmOption2	~
83.	MI_GT_SpPrgmOption3	>	MI_GT_SpPrgmOption3	~
84.	MI_SRSD_PrgmBilg_LEP	>	MI_SRSD_PrgmElig_LEP	~
85.	MI_LEP_Enrollment	>	MI_LEP_Enrollment	~
86.	MI_LEP_TItle3	>	MI_LEP_Title3	~
87.	MI_LEP_Title3_ImmEd	>	MI_LEP_Title3_ImmEd	~
88.	MI_LEP_PupII_LIMEng	>	MI_LEP_Pupil_LimEng	~
89.	MI_LEP_Refugee_ImpPgm	>	MI_LEP_Refugee_ImpPgm	~
90.	MI_LEP_LocFundPgm	>	MI_LEP_LocFundPgm	~
91.	MI_LEP_CountryOrigin	>	MI_LEP_CountryOrigin	~
92.	MI_LEP_PrimaryLanguage	>	MI_LEP_PrimaryLanguage	~
93.	MI_LEP_ReEntryDate	>	MI_LEP_ReEntryDate	~
94.	MI_LEP_ExitCode	>	MI_LEP_ExitCode	~
95.	MI_LEP_ExitOate	>	MI_LEP_ExitDate	~
96.	M1_SRSD_PrgmBlg_Title1	>	MI_SRSD_PrgmElig_Title1	~
97.	MI_StuInstServTAS1	>	MI_StuInstServTAS1	~
98.	MI_StuInstServTAS2	>	MI_StuInstServTAS2	~
99.	MI StuInstServTAS3	>	ML StulnstServTAS3	~

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101.       ML_Stuffer(7435       M         102.       ML_Stuffer(7435       M         103.       ML_Stuffer(7431       M         104.       ML_Stuffer(7431       M         105.       ML_Stuffer(7432       M         106.       ML_Stuffer(7432       M         107.       ML_Stuffer(7432       M         108.       ML_Stuffer(7433       M         109.       ML_Stuffer(7433       M         100.       ML_Stuffer(7433       M         101.       ML_Stuffer(7433       M         102.       ML_Stuffer(7434       M         103.       MLStuffer(7435       M         108.       ML_Stuffer(7435       M         109.       M_Stuffer(7437       M         111.       M_Stuffer(7436       M         112.       M_Stuffer(7437       M         113.       M_Stuffer(7438       M         113.       M_S	100.	MI_StuinstServTAS4	>	MI_StuInstServTAS4	~
122       M_StudietSevTASS       M_SUBJESEvTASS         123       M_StudietSevTASS       M_SUSptSevTASS         124       M_StudietSevTASS       M_SUSptSevTASS         125       M_StudietSevTASS       M_SUSptSevTASS         126       M_StudietSevTASS       M_SUSptSevTASS         126       M_StudietSevTASS       M_SUSptSevTASS         127       m_StudietSevTASS       M_SUSptSevTASS         128       m_StudietSevTASS       M_SUSptSevTASS         129       m_StudietSevTASS       M_SUSptSevTASS         120       m_StudietSevTASS       M_SUSptSevTASS         121       m_StudietSevTASS       M_SUSptSevTASS         122       m_StudietSevTASS       M_SUSptSevTASS         123       m_StudietSevTASS       M_SStudietSevTASS         124       m_StudietSevTASS       M_SStudietSevTASS         123       m_StudietSevTASS       M_SStudietSevTASS         124       m_StudietSevTASS       M_SStudietSevTASS         125       m_StudietSevTASS       M_SStudietSevTASS         124       m_StudietSevTASS       M_SStudietSevTASS         125       M_SStudietSevTASS       M_SStudietSevTASS         126       m_SstudietSevTASS       M_SStudietSevTASS	101.	MI_StuinstServTAS5	>	MI_StuInstServTAS5	~
100.       ML_Studiestev7as7       Image: SevTAS7         104.       ML_studiestev7as2       Image: SevTAS1       Image: SevTAS1         105.       ML_studiestev7as2       Image: SevTAS2       Image: SevTAS2         106.       ML_studiestev7as2       Image: SevTAS3       Image: SevTAS3         107.       MLstudiestev7as3       Image: SevTAS3       Image: SevTAS3         108.       ML_studiestev7as3       Image: SevTAS3       Image: SevTAS3         109.       ML_studiestev7as3       Image: SevTAS3       Image: SevTAS3         109.       ML_studiestev7as3       Image: SevTAS3       Image: SevTAS3         101.       ML_studiestev7as3       Image: SevTAS3       Image: SevTAS3         102.       ML_studiestev7as3       Image: SevTAS3       Image: SevTAS3         103.       MLstudiestev7as3       Image: SevTAS3       Image: SevTAS3         104.       MLstudiestev7as3       Image: SevTAS3	102.	MI_StuInstServTAS6	>	MI_StuInstServTAS6	~
104       ML_Studgetser/TAS1       ML_StudgetSer/TAS1         105       ML_Studgetser/TAS2       ML_StudgetSer/TAS2         106       ML_Studgetser/TAS3       ML_StudgetSer/TAS3         107       mL_Studgetser/TAS3       ML_StudgetSer/TAS3         108       mL_studgetser/TAS3       ML_StudgetSer/TAS3         109       mL_studgetser/TAS3       ML_StudgetSer/TAS3         100       mL_studgetser/TAS3       ML_StudgetSer/TAS3         101       mL_studgetser/TAS3       ML_StudgetSer/TAS3         102       mL_studgetser/TAS3       ML_StudgetSer/TAS3         103       mLstudgetser/TAS3       ML_Studgetser/TAS3         104       mLstudgetser/TAS3       ML_StudgetSer/TAS3         105       mL_studgetser/TAS3       ML_StudgetSer/TAS3         104       mLstudgetser/TAS3       ML_StudgetSer/TAS3         105       mL_studgetser/TAS3       ML_StudgetSer/TAS3         103       mLstudgetser/TAS3       ML_StudgetSer/TAS3         104       mLstudgetser/TAS3       ML_StudgetSer/TAS3         105       mLstudgetser/TAS3       ML_StudgetSer/TAS3         104       mLstudgetser/TAS3       ML_StudgetSer/TAS3         105       mLstudgetser/TAS3       ML_StudgetSer/TAS3         105	103.	MI_StuInstServTAS7	>	MI_StuInstServTAS7	~
105       ML_StuSptSevTAS2	104.	MI_StuSptServTAS1	>	MI_StuSptServTAS1	~
106       ML_StuSptServTAS3       ML_StuSptServTAS3         107       mL_StuSptServTAS4       ML_StuSptServTAS4         108       mL_StuSptServTAS5       ML_StuSptServTAS5         109       mL_StuSptServTAS5       ML_StuSptServTAS5         100       mL_StuSptServTAS6       ML_StuSptServTAS5         101       mLStuSptServTAS6       ML_StuSptServTAS6         102       mLStuSptServTAS7       ML_StuSptServTAS8         103       mLStuSptServTAS8       ML         104       mLStuSptServTAS8       ML         105       mLStuSptServTAS8       ML         103       mLStuSptServTAS8       ML         114       mLStuSptServTAS8       ML         115       mLStuSptServTAS8       ML         116       mLStuSptServTAS8       ML         117       mLStuSptServTAS8       ML         118       mLStuSptServTAS9       MLSpEd_PrencionsEval         119       mLStuSptServTAS9       MLSpEd_PrencionsEval       ML         111       mLStuSptServTAS9       MLSpEd_PrencionsEval       ML         118       mLStuSptServTAS9       MLSpEd_PrencionsEval       ML         119       mLStuSptServTAS9       MLSpEd_PrenconsEval       ML	105.	MI_StuSptServTAS2	>	MI_StuSptServTAS2	~
107.       mL_stuspreevTAS4	106.	MI_StuSptSer/TAS3	>	MI_StuSptServTAS3	~
100.       mL_StuSptServTAS5         100.       mL_StuSptServTAS5         100.       mL_StuSptServTAS6         101.       mL_StuSptServTAS6         102.       mL_StuSptServTAS7         103.       mL_StuSptServTAS8         104.       mL_StuSptServTAS8         105.       mL_StuSptServTAS8         106.       mL_StuSptServTAS8         107.       mL_StuSptServTAS8         108.       mL_StuSptServTAS8         109.       mL_StuSptServTAS8         111.       mL_StuSptServTAS8         112.       mL_StuSptServTAS8         113.       mL_StuSptServTAS8         114.       mL_StuSptServTAS8         115.       mL_StuSptServTAS8         116.       mL_StuSptServTAS8         117.       mL_StuSptServTAS8         118.       mL_StuSptServTAS8         119.       mL_StuSptServTAS8         1111.       mL_StuSptServTAS9         1122.       mL_StuSptServTAS9         1133.       mL_StuSptServTAS9         1144.       mL_StuSptServTAS9         1155.       mL_StuSptServTAS9         1165.       mL_StuSptServTAS9         1175.       mL_StuSptServTAS9	107.	ml_StuSptServTAS4	>	MI_StuSptServTAS4	~
100.       ml_studsterrAs6	108.	ml_StuSptSer/TAS5	>	MI_StuSptServTAS5	~
110.       ml_studsetservTAS7	109.	ml_StuSptSer/TAS6	>	MI_StuSptServTAS6	~
111       mi_StabletervTAS8	110.	ml_StuSptSer/TAS7	>	MI_StuSptServTAS7	~
111       mL_SRSD_PromBlq_SSEd	111.	ml_StuSptServTAS8	>	MI_StuSptServTAS8	~
113.       mL_SpEd_PrimaryDisability	112.	ml_SRSO_PrgmBlig_SpEd	>	MI_SRSD_PrgmElig_SpEd	~
114.       mL_SpEd_AdditionalDisability       MI_SpEd_AdditionalDisability         115.       mL_SpEd_BEDate       MI_SpEd_IEPDate         116.       mL_SpEd_ParenConsEval       MI_SpEd_ParenConsEval         117.       mL_SpEd_ParenConsEval       MI_SpEd_ResoftIEP         118.       mL_SpEd_PressoftEP       MI_SpEd_FTE52         118.       mL_SpEd_FTE53       MI_SpEd_FTE53         110.       mL_SpEd_PressortizenviceCode1       MI_SpEd_PressortizenviceCode2         111.       mL_SpEd_PressortizenviceCode2       MI_SpEd_PressortizenviceCode2         112.       mL_SpEd_SupportServiceCode3       MI_SpEd_PressortizenviceSord         112.       mL_SpEd_SupportServiceCode3       MI_SpEd_SupportServiceSord         112.       mL_SpEd_SupportServiceSord       MI_SpEd_SupportServiceSord         112.       mL_SpEd_SupportServices1       MI_SpEd_SupportServices2         112.       mL_SpEd_SupportServices3       MI_SpEd_SupportServices4         112.       mL_SpEd_SupportServices3       MI_SpEd_SupportServices5         112.       mL_SpEd_SupportServices4       MI_SpEd_SupportServices5         112.       mL_SpEd_SupportServices4       MI_SpEd_Evicode         112.       mL_SpEd_SupportServices5       MI_SpEd_Evicode         112.       mL_SpEd_SupportServi	113.	ml_SpEd_PrimaryDisability	>	MI_SpEd_PrimaryDisability	~
115.       mL_SpEd_IEPDate       ML_SpEd_IEPDate         116.       mL_SpEd_ParenConsEval       ML_SpEd_ParenConsEval         117.       mL_SpEd_ResoftIEP       ML_SpEd_ResoftIEP         118.       mL_SpEd_FTES2       ML_SpEd_FTE52         118.       mL_SpEd_FTES3       ML_SpEd_FTE53         110.       mL_SpEd_PrgmServiceCode1       ML_SpEd_FTE53         111.       mL_SpEd_PrgmServiceCode1       ML_SpEd_PrgmServiceCode1         112.       mL_SpEd_PrgmServiceCode2       ML_SpEd_PrgmServiceCode3       ML_SpEd_SupportServiceCode3         112.       mL_SpEd_SupportServiceCode3       ML_SpEd_SupportServiceCode3       ML_SpEd_SupportServiceCode3         112.       mL_SpEd_SupportService2       ML_SpEd_SupportServiceS1       ML_SpEd_SupportServiceS2         112.       mL_SpEd_SupportService3       ML_SpEd_SupportServices3       ML_SpEd_SupportServices4         112.       mL_SpEd_SupportServices2       ML_SpEd_SupportServices3       ML_SpEd_SupportServices5         112.       mL_SpEd_SupportServices4       ML_SpEd_SupportServices5       ML_SpEd_SupportServices5         112.       mL_SpEd_SupportServices5       ML_SpEd_SupportServices5       ML_SpEd_SupportServices5       ML_SpEd_SupportServices5       ML_SpEd_SupportServices5       ML_SpEd_SupportServices5       ML_SpEd_SupportServices5       ML_SpEd_Sup	114.	ml_SpEd_AdditionalDisability	>	MI_SpEd_AdditionalDisability	~
116.       ml_SpEd_ParenConsEval       Ml_SpEd_ParenConsEval         117.       ml_SpEd_ResofTEP       Ml_SpEd_ResofTEP         118.       ml_SpEd_PTES2       Ml_SpEd_FTE52         119.       ml_SpEd_FTE53       Ml_SpEd_FTE53         120.       ml_SpEd_PrgmServiceCode1       Ml_SpEd_PTgmServiceCode2         121.       ml_SpEd_PrgmServiceCode2       Ml_SpEd_PrgmServiceCode3         122.       ml_SpEd_PrgmServiceCode3       Ml_SpEd_PrgmServiceCode3         123.       ml_SpEd_SupportServices1       Ml_SpEd_SupportServices2         124.       ml_SpEd_SupportServices3       Ml_SpEd_SupportServices3         125.       ml_SpEd_SupportServices3       Ml_SpEd_SupportServices3         126.       ml_SpEd_SupportServices3       Ml_SpEd_SupportServices3         127.       ml_SpEd_SupportServices4       Ml_SpEd_SupportServices5         128.       ml_SpEd_SupportServices5       Ml_SpEd_SupportServices5         129.       ml_SpEd_EntimeryEdSetting       Ml_SpEd_EntimeryEdSetting       Ml_SpEd_EntimeryEdSetting         129.       ml_SpEd_EntimeryEdSetting       Ml_SpEd_EntimeryEdSetting       Ml_SpEd_EntimeryEdSetting         129.       ml_SpEd_Entitee       Ml_SpEd_EntimeryEdSetting       Ml_SpEd_Entitee       Ml_SpEd_Entitee         129.       ml_SpEd_Entitee </td <td>115.</td> <td>ml_SpEd_IEPDate</td> <td>&gt;</td> <td>MI_SpEd_IEPDate</td> <td>~</td>	115.	ml_SpEd_IEPDate	>	MI_SpEd_IEPDate	~
117.       mL_SpEd_ResoftIEP	116.	ml_SpBd_ParenConsBval	>	MI_SpEd_ParenConsEval	~
118.       mL_SpEd_FTES2       ·····>       ML_SpEd_FTE52       ····         118.       mL_SpEd_FTES3       ·····>       ML_SpEd_FTE53       ·····>         120.       mL_SpEd_PrgmServiceCode1       ·····>       ML_SpEd_PrgmServiceCode1       ····>         121.       mL_SpEd_PrgmServiceCode2       ·····>       ML_SpEd_PrgmServiceCode2       ····>         122.       mL_SpEd_PrgmServiceCode3       ·····>       ML_SpEd_SupportServiceCode3       ····>         123.       mL_SpEd_SupportServices1       ·····>       ML_SpEd_SupportServices2       ····>         124.       mL_SpEd_SupportServices2       ·····>       ML_SpEd_SupportServices3       ····>         125.       mL_SpEd_SupportServices3       ·····>       ML_SpEd_SupportServices3       ····>         125.       mL_SpEd_SupportServices4       ·····>       ML_SpEd_SupportServices4       ····>         126.       mL_SpEd_SupportServices5       ····>       ML_SpEd_SupportServices5       ····>         127.       mL_SpEd_ElsuportServices5       ····>       ML_SpEd_SupportServices5       ····>         128.       mL_SpEd_ElsuportServices       ····>       ML_SpEd_ExitCode       ····>         128.       mL_SpEd_BlatCode       ····>       ML_SpEd_ExitCode       ····> </td <td>117.</td> <td>ml_SpBd_ResoffIEP</td> <td>&gt;</td> <td>MI_SpEd_ResofIIEP</td> <td>~</td>	117.	ml_SpBd_ResoffIEP	>	MI_SpEd_ResofIIEP	~
118.       mL_SpEd_FTE53       ML_SpEd_FTE53         120.       mL_SpEd_PrgmServiceCode1       ML_SpEd_PrgmServiceCode1         121.       mL_SpEd_PrgmServiceCode2       ML_SpEd_PrgmServiceCode2         122.       mL_SpEd_PrgmServiceCode3       ML_SpEd_PrgmServiceCode3         123.       mL_SpEd_SupportService1       ML_SpEd_SupportServices1         124.       mL_SpEd_SupportServices2       ML_SpEd_SupportServices3         125.       mL_SpEd_SupportServices3       ML_SpEd_SupportServices3         126.       mL_SpEd_SupportServices3       ML_SpEd_SupportServices4         127.       mL_SpEd_SupportServices5       ML_SpEd_SupportServices5         128.       mL_SpEd_SupportServices5       ML_SpEd_PrimaryEdSetting         129.       mL_SpEd_ExitCode       ML_SpEd_ExitCode         130.       mL_SpEd_IEPDays       ML_SpEd_ExitCode         131.       mL_SpEd_IEPDays       ML_SpEd_IEPDays         132.       mL_SpEd_IEPDays       ML_SpEd_IEPDays         133.       mL_SpEd_IEPDays       ML_SpEd_IEPAnotherDistrict         133.       mL_SpEd_IEPDays_IncidentDate       ML_SpEd_IEPAnotherDistrict	118.	ml_SpEq_FTE52	>	MI_SpEd_FTE52	~
120.       mi_SpBd_FrgmServiceCode1         121.       mi_SpBd_FrgmServiceCode2         121.       mi_SpBd_FrgmServiceCode2         122.       mi_SpBd_FrgmServiceCode3         123.       mi_SpBd_SupportService2         124.       mi_SpBd_SupportServices1         125.       mi_SpBd_SupportServices2         126.       mi_SpBd_SupportServices3         127.       mi_SpBd_SupportServices3         128.       mi_SpBd_SupportServices4         129.       mi_SpBd_SupportServices5         128.       mi_SpBd_SupportServices5         128.       mi_SpBd_SupportServices5         128.       mi_SpBd_PrimaryEdSetting         129.       mi_SpBd_PrimaryEdSetting         121.       mi_SpBd_EdutDate         122.       mi_SpBd_EdutDate         130.       mi_SpBd_EdutDate         131.       mi_SpBd_IEPDays         132.       mi_SpBd_IEPDays         133.       mi_SpBd_IEPAnotherDistrict         133.       mi_StdrtExplus_IncidentDate	119.	ml_SpEd_FTE53	>	MI_SpEd_FTE53	~
121.       mL_SpEd_PrgmServiceCode2         122.       mL_SpEd_PrgmServiceCode3         123.       mL_SpEd_SupportServiceS1         124.       mL_SpEd_SupportServices2         125.       mL_SpEd_SupportServices3         126.       mL_SpEd_SupportServices4         127.       mL_SpEd_SupportServices5         128.       mL_SpEd_SupportServices5         129.       mL_SpEd_SupportServices5         129.       mL_SpEd_SupportServices5         121.       mL_SpEd_ExitDate         122.       mL_SpEd_SupportServices4         123.       mL_SpEd_SupportServices4         124.       mL_SpEd_SupportServices5         125.       mL_SpEd_SupportServices4         126.       mL_SpEd_SupportServices5         127.       mL_SpEd_SupportServices5         128.       mL_SpEd_ExitCode         129.       mL_SpEd_ExitCode         130.       mL_SpEd_ExitCode         131.       mL_SpEd_IEPCays         132.       mL_SpEd_IEPAnotherClistrict         133.       mL_SpEd_IEPAnotherClistrict         133.       mL_StontExplus_IncidentDate	120.	ml_SpBd_PrgmServiceCode1	>	MI_SpEd_PrgmServiceCode1	~
122.       ml_sp8d_PrgmServiceCode3         123.       ml_sp8d_SupportServices1         124.       ml_sp8d_SupportServices2         125.       ml_sp8d_SupportServices3         126.       ml_sp8d_SupportServices4         127.       ml_sp8d_SupportServices5         128.       ml_sp8d_SupportServices5         129.       ml_sp8d_SupportServices4         120.       ml_sp8d_SupportServices4         121.       ml_sp8d_SupportServices5         122.       ml_sp8d_SupportServices4         123.       ml_sp8d_SupportServices4         124.       ml_sp8d_SupportServices5         125.       ml_sp8d_SupportServices4         126.       ml_sp8d_SupportServices5         127.       ml_sp8d_SupportServices5         128.       ml_sp8d_SupportServices5         129.       ml_sp8d_Setting         129.       ml_sp8d_Setting         121.       ml_sp8d_Setting         122.       ml_sp8d_Setting         123.       ml_sp8d_Setting         124.       ml_sp8d_Setting         125.       ml_sp8d_Setting         126.       ml_sp8d_Setting         127.       ml_sp8d_Setting         128.       ml_sp8d_Setting	121.	ml_SpBd_PrgmServiceCode2	>	MI_SpEd_PrgmServiceCode2	~
123.       mL_SpEd_SupportServices1       MI_SpEd_SupportServices1         124.       mL_SpEd_SupportServices2       MI_SpEd_SupportServices2         125.       mL_SpEd_SupportServices3       MI_SpEd_SupportServices3         126.       mL_SpEd_SupportServices4       MI_SpEd_SupportServices4         127.       mL_SpEd_SupportServices5       MI_SpEd_SupportServices5         128.       mL_SpEd_SupportServices4       MI_SpEd_SupportServices5         129.       mL_SpEd_ExitCode       MI_SpEd_ExitCode         130.       mL_SpEd_ExitDate       MI_SpEd_ExitDate         131.       mL_SpEd_IEPDays       MI_SpEd_IEPDays         133.       mL_SpEd_IEPAnotherDistrict       MI_SpEd_IEPAnotherDistrict	122.	ml_SpEd_PrgmServiceCode3	>	MI_SpEd_PrgmServiceCode3	~
124.       ml_SpEd_SupportServices2       Ml_SpEd_SupportServices2         125.       ml_SpEd_SupportServices3       Ml_SpEd_SupportServices3         126.       ml_SpEd_SupportServices4       Ml_SpEd_SupportServices4         127.       ml_SpEd_SupportServices5       Ml_SpEd_SupportServices5         128.       ml_SpEd_SupportServices5       Ml_SpEd_PrimaryEdSetting         129.       ml_SpEd_PrimaryEdSetting       Ml_SpEd_PrimaryEdSetting         129.       ml_SpEd_BvitCode       Ml_SpEd_ExitCode         130.       ml_SpEd_ISPDays       Ml_SpEd_IEPDays         131.       ml_SpEd_ISPDays       Ml_SpEd_IEPDays         132.       ml_SpEd_IEPAnotherDistrict       Ml_SpEd_IEPDays         133.       ml_StdntExplus_IncidentDate       Ml_StdntExplus_IncidentDate	123.	ml_SpBd_SupportServices1	>	MI_SpEd_SupportServices1	~
125.       mL_SpEd_SupportServices3       ·····>       MI_SpEd_SupportServices3       ·····>         126.       mL_SpEd_SupportServices4       ·····>       MI_SpEd_SupportServices4       ·····>         127.       mL_SpEd_SupportServices5       ·····>       MI_SpEd_SupportServices5       ·····>         128.       mL_SpEd_PrimaryEdSetting       ·····>       MI_SpEd_PrimaryEdSetting       ·····>         129.       mL_SpEd_BxitCode       ·····>       MI_SpEd_ExitCode       ·····>         130.       mL_SpEd_BxitCode       ·····>       MI_SpEd_ExitDate       ·····>         131.       mL_SpEd_ISPDays       ·····>       MI_SpEd_IEPDays       ·····>         132.       mL_SpEd_ISPDays       ·····>       MI_SpEd_IEPDays       ·····>         133.       mL_StdntExplus_IncidentDate       ·····>       MI_StdntExplus_IncidentDate       ·····>	124.	ml_SpBd_SupportServices2	>	MI_SpEd_SupportServices2	~
126.       ml_SpEd_SupportServices4       Ml_SpEd_SupportServices4         127.       ml_SpEd_SupportServices5       Ml_SpEd_SupportServices5         128.       ml_SpEd_PrimaryEdSetting       Ml_SpEd_PrimaryEdSetting         129.       ml_SpEd_BkitCode       Ml_SpEd_ExitCode         130.       ml_SpEd_BkitCode       Ml_SpEd_ExitCode         131.       ml_SpEd_IEPDays       Ml_SpEd_IEPDays         132.       ml_SpEd_IEPDays       Ml_SpEd_IEPDays         133.       ml_StontExplus_IncidentDate       Ml_StdntExplus_IncidentDate	125.	ml_SpBd_SupportServices3	>	MI_SpEd_SupportServices3	~
127.       ml_SpEd_SupportServices5         128.       ml_SpEd_PrimaryEdSetting         129.       ml_SpEd_BkitCode         130.       ml_SpEd_BkitCode         131.       ml_SpEd_ISPDays         132.       ml_SpEd_ISPDays         133.       ml_SpEd_IEPAnotherDistrict         133.       ml_StdntExplus_IncidentDate	126.	ml_SpBd_SupportServices4	>	MI_SpEd_SupportServices4	~
128.       ml_SpEd_PrimaryEdSetting       Ml_SpEd_PrimaryEdSetting         129.       ml_SpEd_BkitCode       Ml_SpEd_ExitCode         130.       ml_SpEd_BkitCote       Ml_SpEd_ExitCode         131.       ml_SpEd_IEPDays       Ml_SpEd_IEPDays         132.       ml_SpEd_IEPDays       Ml_SpEd_IEPDays         133.       ml_StontExplus_IncidentDate       Ml_StontExplus_IncidentDate	127.	ml_SpEd_SupportServices5	>	MI_SpEd_SupportServices5	~
129.       ml_SpEd_BkitCode       ·····>       Ml_SpEd_EkitCode         130.       ml_SpEd_BkitCode       ·····>       Ml_SpEd_EkitCode         131.       ml_SpEd_ISPDays       ·····>       Ml_SpEd_IEPDays         132.       ml_SpEd_ISPAnotherDistrict       ·····>       Ml_SpEd_IEPAnotherDistrict         133.       ml_StdntExplus_IncidentDate       ·····>       Ml_StdntExplus_IncidentDate	128.	ml_SpEd_PrimaryEdSetting	>	MI_SpEd_PrimaryEdSetting	~
130.     ml_SpEd_ExitDate       131.     ml_SpEd_ISPDays       132.     ml_SpEd_ISPDays       133.     ml_SpEd_ISPAnotherOlstrict       133.     ml_StontExplus_IncidentDate       133.     ml_StontExplus_IncidentDate	129.	ml_SpEd_ExitCode	>	MI_SpEd_ExitCode	~
131.     ml_SpEd_IEPDays     MI_SpEd_IEPDays       132.     ml_SpEd_IEPAnotherDistrict     MI_SpEd_IEPAnotherDistrict       133.     ml_StdntExplus_IncidentDate     MI_StdntExplus_IncidentDate	130.	ml_SpEd_ExitDate	>	MI_SpEd_ExitDate	~
132.     ml_SpEd_IEPAnotherDistrict     MI_SpEd_IEPAnotherDistrict       133.     ml_StdntExplus_IncidentDate     MI_StdntExplus_IncidentDate	131.	ml_SpEd_18PDays	>	MI_SpEd_IEPDays	~
133. ml_StdntExplus_IncidentDate> Ml_StdntExplus_IncidentDate	132.	ml_SpEd_IEPAnotherDistrict	>	MI_SpEd_IEPAnotherDistrict	~
	133.	ml_StdntBxplus_IncidentDate	>	MI_StdntExplus_IncidentDate	~

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101.	MI_StuInstServTAS5	>	MI_StuInstServTAS5	~
102.	MI_StuInstServTAS6	>	MI_StuInstServTAS6	~
103.	MI_StuInstServTAS7	>	MI_StuInstServTAS7	~
104.	MI_StuSptServTA51	>	MI_StuSptServTAS1	~
105.	MI_StuSptServTA52	>	MI_StuSptServTAS2	~
106.	MI_StuSptServTAS3	>	MI_StuSptServTAS3	~
107.	ml_StuSptServTA54	>	MI_StuSptServTAS4	~
108.	ml_StuSptServTAS5	>	MI_StuSptServTAS5	~
109.	ml_StuSptServTAS6	>	MI_StuSptServTAS6	~
110.	ml_StuSptServTAS7	>	MI_StuSptServTAS7	~
111.	ml_StuSptServTAS8	>	MI_StuSptServTAS8	~
112.	ml_SRSD_PrgmEllo_SpEd	>	MI_SRSD_PrgmElig_SpEd	~
113.	ml_SpEd_PrimaryDisability	>	MI_SpEd_PrimaryDisability	~
114.	ml_SpEd_AdditionalDisability	>	MI_SpEd_AdditionalDisability	~
115.	ml_SpEd_IEPDate	>	MI_SpEd_IEPDate	~
116.	ml_SpEd_ParenConsEval	>	MI_SpEd_ParenConsEval	~
117.	ml_SpEd_ResofIIEP	>	MI_SpEd_ResofIIEP	~
118.	ml_SpEd_FTES2	>	MI_SpEd_FTE52	~
119.	ml_SpEd_FTE53	>	MI_SpEd_FTE53	~
120.	ml_SpEd_PrgmServiceCode1	>	MI_SpEd_PrgmServiceCode1	~
121.	ml_SpEd_PrgmServiceCode2	>	MI_SpEd_PrgmServiceCode2	~
122.	ml_SpEd_PrgmServiceCode3	>	MI_SpEd_PrgmServiceCode3	~
123.	ml_SpEd_SupportServices1	>	MI_SpEd_SupportServices1	~
124.	ml_SpEd_SupportServices2	>	MI_SpEd_SupportServices2	~
125.	ml_SpEd_SupportServices3	>	MI_SpEd_SupportServices3	~
126.	ml_SpEd_SupportServices4	>	MI_SpEd_SupportServices4	~
127.	ml_SpEd_SupportServices5	>	MI_SpEd_SupportServices5	~
128.	ml_SpEd_PrimaryEdSetting	>	MI_SpEd_PrimaryEdSetting	~
129.	ml_SpEd_BxitCode	>	MI_SpEd_ExitCode	~
130.	ml_SpEd_ExitDate	>	MI_SpEd_ExitDate	~
131.	ml_SpEd_1EPDays	>	MI_SpEd_IEPDays	~
132.	ml_SpEd_IEPAnotherDistrict	>	MI_SpEd_IEPAnotherDistrict	~
133.	ml_StdntExplus_IncidentDate	>	MI_StdntExplus_IncidentDate	~
134.	ml_StdntExplus_ExpelDate	>	MI_StdntExplus_ExpelDate	~

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135	ml_StdntExplus_ExpelLength	>	MI_StdntExplus_ExpelLength	~
136	ml_StdntExplus_IncidentType	>	MI_StdntExplus_IncidentType	*
137	ml_StdntExplus_IncidentLocation	>	MI_StdntExplus_IncidentLocation	~
138	. ml_StdntExplus_IncidentTime	>	MI_StdntExplus_IncidentTime	~
139	ml_StdntExplus_DamageCost	>	MI_StdntExplus_DamageCost	~
140	mi_StdntExplus_IncidentPrimaryVictim	>	MI_StdntExplus_IncidentPrimaryVictim	~
141	. ml_StdntExplus_ExpelFollowup	>	MI_StdntExplus_ExpelFollowup	~
142	ml_SRSD_PromBilg_AdEd	>	MI_SRSD_PrgmElig_AdEd	~
143	ml_ADED_PartcipantFunding	>	MI_ADED_PartcipantFunding	~
144	. ml_ADED_July_Program1	>	MI_ADED_July_Program1	~
145	ml_ADED_July_FTE1	>	MI_ADED_July_FTE1	~
146	. ml_ADED_July_Program2	>	MI_ADED_July_Program2	~
147	. ml_ADED_July_FTE2	>	MI_ADED_July_FTE2	~
148	. ml_ADED_July_Program3	>	MI_ADED_July_Program3	~
149	ml_ADED_July_FTE3	>	MI_ADED_July_FTE3	~
150	ml_ADED_September_Program1	>	MI_ADED_September_Program1	~
151	ml_ADED_September_FTE1	>	MI_ADED_September_FTE1	~
152	mi_ADED_September_Program2	>	MI_ADED_September_Program2	~
153	ml_ADED_September_FTE2	>	MI_ADED_September_FTE2	~
154	mi_ADED_September_Program3	>	MI_ADED_September_Program3	~
155	ml_ADED_September_FTE3	>	MI_ADED_September_FTE3	~
156	mi_ADED_February_Program1	>	MI_ADED_February_Program1	~
157	ml_ADED_February_FTE1	>	MI_ADED_February_FTE1	~
158	mi_ADED_February_Program2	>	MI_ADED_February_Program2	~
159	ml_ADED_February_FTE2	>	MI_ADED_February_FTE2	~
160	ml_ADED_February_Program3	>	MI_ADED_February_Program3	~
161	ml_ADED_February_FTE3	>	MI_ADED_February_FTE3	~
162	mi_ADED_April_Program1	>	MI_ADED_April_Program1	~
163	ml_ADED_April_FTE1	>	MI_ADED_April_FTE1	~
164	mi_ADED_April_Program2	>	MI_ADED_April_Program2	~
165	. ml_ADED_April_FTE2	>	MI_ADED_April_FTE2	~
166	mi_ADED_April_Program3	>	MI_ADED_April_Program3	~
167	. ml_ADED_April_FTE3	>	MI_ADED_April_FTE3	~

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168.	ml_ADED_DiplomaGEDStatus	>	MI_ADED_DiplomaGEDStatus
169.	ml_NinthGradeAttended	>	MI_NinthGradeAttended
170.	ml_NinthGradeEnrolled	>	MI_NinthGradeEnrolled
171.	ml_TenthGradeAttended	>	MI_TenthGradeAttended
172.	ml_TenthGradeEnrolled	>	MI_TenthGradeEnrolled
173.	ml_BleventhGradeAttended	>	MI_EleventhGradeAttended
174.	ml_EleventhGradeEnrolled	>	MI_EleventhGradeEnrolled
175.	ml_TweifthGradeAttended	>	MI_TwelfthGradeAttended
176.	ml_TweifthGradeEnrolled	>	MI_TwelfthGradeEnrolled
	Check to exclude first row		
		The lines by value to fi	elow can be used to assign a constant eld(s) in all of the imported records.
		>	▲
		,	
			Advanced Import Options
Note:	The student number is required in all import files. All information is	keyed off of the	student number field.
If the	file being imported contains a student number that matches a stude	ent number airea	ady in the PowerSchool system, how would you like it handled?
0	Do not process that line from the file being imported.		
۲	Update the student's record with the information from the file being	ng Imported (No	ote: even if you have this option selected, if the student is in a different school, the information will not be updated).
0	Generate a new, unique student number for the student (from the	this range: 10	(below) and import the data from the import file.
	Synchronize Mode (Warning: This will transfer out all Students v	vho are not four	d in the file being imported. Do not use this unless you know exactly what you are doing()
<b>~</b>	Allow Update of Enroll Status (Warning: Don't use this unless yo	u know exactly	what you are doing!)
			Submit

# State Reporting – UMSD Import (done at the school)

- Select a table: Students
- File to import: UMSDS.txt
- Suggest field map leave checked
- Import
- Map Fields leave as is
- Check to exclude first row check this
- Update the student's record for... check this
- Allow Update of Enroll Status–(may not need to check this)
- Submit

#### Import Records from an ASCII Text File

Col#	From your file	>	To PowerSchool	
1.	SchoolID	>	SchoolID	*
2.	Student_Number	>	Student_Number	*
з.	MI_SRSD_Resident_County_Code	>		~
4.	MI_EntryYear	>	MI_EntryYear	~
5.	State	>	State	~
6.	MI_SRSD_10_30_Day_Rule	>		~
7.	MI_PCCM	>		~
8.	MI_PCT	>		~
9.	homeless	>	homeless	~
10.	MI_Unaccompanied_Youth	>		~
11.	MI_LEP_Enrollment	>	MI_LEP_Enrollment	~
12.	MI_LEP_PrimaryLanguage	>	MI_LEP_PrimaryLanguage	~
13.	MI_GT_ProgramModel	>	MI_GT_ProgramModel	~
14.	MI_GT_SpPrgmOption1	>	MI_GT_SpPrgmOption1	~
15.	MI_GT_SpPrgmOption2	>	MI_GT_SpPrgmOption2	~
16.	MI_GT_SpPrgmOption3	>	MI_GT_SpPrgmOption3	*
17.	Multiple Fields	>		*
18.	MI_DateofConsent	>	MI_DateOfConsent	*
19.	MI_BirthCountry	>	MI_BirthCountry	*
20.	MI_AsOfDate	>	MI_AsOfDate	*

# Parent/Guardian Import (done at the school)

- Select a table: Students
- File to import: Parent.txt
- Suggest field map leave checked
- Import
- Map Fields leave as is
- Check to exclude first row check this
- Update the student's record for... check this
- Allow Update of Enroll Status–(may not need to check this)
- Submit

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1     strootD    >     SchoolD    >       2     student_Number    >     Student_Number    >       2     contact_jast    >     contact_jast    >       4     contact_jret    >     contact_fret    >       5     contact_jret    >     contact_genronty    >       7     contact_jone    >     contact_street    >       8     contact_jone    >     contact_jone    >       9     contact_jone    >     contact_jone    >       10     contact_jone    >     contact_jone    >       11     contact_jone    >     contact_jone    >       12     contact_jone    >     contact_jone    >       13     contact_jone    >     contact_jone    >       14     contact_jone	Col#	From your file	>	To PowerSchool	
2       Student_Number       Number         3       contactl_last       contactl_last         4       contactl_frit       contactl_frit         5       contactl_exprontry       contactl_exprionity         7       contactl_street       contactl_street         8       contactl_street       contactl_street         9       contactl_street       contactl_street         10       contactl_street       contactl_pop         11       contactl_street       contactl_onephone         12       contactl_street       contactl_onephone         13       contactl_workextension       contactl_workextension         14       contactl_workextension       contactl_workextension         15       contactl_institu       contactl_workextension         16       contactl_institu       contactl_workextension         17       contactl_street       contactl_workextension         18       contactl_street       contactl_exprinty         19       contactl_street       contactl_workextension         11       contactl_street       contactl_workextension         19       contactl_street       contactl_workextension         10       contactl_stret       contactl_workextension	1.	SchoolID	>	SchoolID	~
1       contact1_last       w         4       contact1_first       w         5       contact1_rel       w         6       contact1_exprionty       w         7       contact1_exprionty       w         8       contact1_exprionty       w         7       contact1_exprionty       w         8       contact1_exprionty       w         7       contact1_exprionty       w         8       contact1_street       w         9       contact1_street       w         10       contact1_pomemone       w         11       contact1_nomemone       w         12       contact1_employer       w         13       contact1_workextension       w         14       contact1_workextension       w         15       contact1_workextension       w         16       contact1_explowe       contact1_workextension       w         17       contact1_explowe       contact1_workextension       w         18       contact1_explowe       contact1_explowe       w         19       contact1_explowe       contact2_enployer       w         10       contact1_explowe       contact	2.	Student_Number	>	Student_Number	~
4       contact1_first       w         5       contact1_rel       w         6       contact1_ecpriority       w         7       contact1_espriority       w         8       contact1_street       w         8       contact1_street       w         8       contact1_street       w         9       contact1_street       w         10       contact1_pon       w         11       contact1_pon       w         12       contact1_pon       w         13       contact1_enployer       w         14       contact1_workpone       w         15       contact1_workpone       w         16       contact1_workpone       w         17       contact1_recumal       w         18       contact1_recumal       w         19       contact1_recumal       w         10       contact1_recumal       w         11       contact1_recumal       w         12       contact1_recumal       w         13       contact1_recumal       w         14       contact1_recumal       w         15       contact1_recumal       w	з.	contact1_last	>	contact1_last	~
s       contact1_rel         s       contact1_segnonty         r.       contact1_segnonty         r.       contact1_street         s.       contact1_nomesone         s.       contact1_nomesone         s.       contact1_street         s.       contact1_street         s.       contact1_monesone         s. <t< td=""><td>4.</td><td>contact1_first</td><td>&gt;</td><td>contact1_first</td><td>~</td></t<>	4.	contact1_first	>	contact1_first	~
4.       contact1_screent      >       contact1_street       W         7.       contact1_street      >       contact1_street       W         8.       contact1_state      >       contact1_state       W         10.       contact1_state      >       contact1_pip       W         11.       contact1_state      >       contact1_pip       W         12.       contact1_state      >       contact1_pip       W         13.       contact1_employer      >       contact1_employer       W         14.       contact1_workextension      >       contact1_workextension       W         15.       contact1_workextension      >       contact1_workextension       W         15.       contact1_workextension      >       contact1_workextension       W         16.       contact1_workextension      >       contact1_workextension       W         17.       contact1_workextension      >       contact1_workextension       W         18.       contact1_workextension      >       contact2_last       W         19.       contact2_street      >       contact2_ref       W         10.       cont	5.	contact1_rel	>	contact1_rel	~
7.       contact1_street	6.	contact1_ecpriority	>	contact1_ecpriority	~
a       contact1_city	7.	contact1_street	>	contact1_street	~
9.       contact1_state      >       contact1_state       Image: contact1_state         10.       contact1_prime      >       contact1_prime       Image: contact1_nomephone         11.       contact1_periphone       Image: contact1_cellphone       Image: contact1_cellphone       Image: contact1_employer         12.       contact1_employer       Image: contact1_employer       Image: contact1_workphone       Image: contact1_workphone         13.       contact1_workphone       Image: contact1_workphone       Image: contact1_workphone       Image: contact1_workphone         13.       contact1_recumail       Image: contact1_workphone       Image: contact1_workphone       Image: contact1_workphone         14.       contact1_recumail       Image: contact1_workphone       Image: contact1_workphone       Image: contact1_workphone         15.       contact1_recumail       Image: contact1_recumail       Image: contact1_recumail       Image: contact1_recumail       Image: contact2_recumail       Image: contact2_recumail <t< td=""><td>8.</td><td>contact1_city</td><td>&gt;</td><td>contact1_city</td><td>~</td></t<>	8.	contact1_city	>	contact1_city	~
10. contact1_pip	9.	contact1_state	>	contact1_state	~
11.       contact1_nomephone       Image: contact1_cellphone         12.       contact1_employer       Image: contact1_employer         13.       contact1_employer       Image: contact1_employer         14.       contact1_workphone       Image: contact1_workphone         15.       contact1_workphone       Image: contact1_workphone         16.       contact1_workextension       Image: contact1_workextension         17.       contact1_recvmail       Image: contact1_recvmail         18.       contact1_recvmail       Image: contact1_recvmail         19.       contact1_recvmail       Image: contact2_last         10.       contact2_res       Image: contact2_res         11.       contact2_res       Image: contact2_res         12.       contact2_res       Image: contact2_res         13.       contact2_res       Image: contact2_res         14.       contact2_res       Image: contact2_res         15.       contact2_res       Image: contact2_res         16.       contact2_res       Image: contact2_res         17.       contact2_res       Image: contact2_res         18.       contact2_res       Image: contact2_res         19.       contact2_res       Image: contact2_res	10.	contact1_zip	>	contact1_zip	~
11.       contact1_cellphone         13.       contact1_employer         14.       contact1_workphone         15.       contact1_workphone         16.       contact1_workphone         17.       contact1_workextension         18.       contact1_workextension         19.       contact1_recvmail         19.       contact2_recvmail         19.       contact2_rel         10.       contact2_rel         11.       contact2_screet         12.       contact2_screet         13.       contact2_street         14.       contact2_street         15.       contact2_street         16.       contact2_street         10.       contact2_rephone	11.	contact1_homephone	>	contact1_homephone	~
13.       contact1_employer      >       contact1_employer      >         14.       contact1_workphone      >       contact1_workphone      >         15.       contact1_workphone      >       contact1_workphone      >         15.       contact1_workphone      >       contact1_workphone      >         15.       contact1_workphone      >       contact1_workphone      >         16.       contact1_recumail      >       contact1_recumail	12.	contact1_cellphone	>	contact1_cellphone	~
14.       contact1_workphone         15.       contact1_workphone         15.       contact1_workphone         16.       contact1_liveswith         17.       contact1_recvmail         18.       contact1_recvmail         18.       contact1_recvmail         18.       contact1_recvmail         18.       contact1_recvmail         18.       contact1_recvmail         19.       contact2_isst         20.       contact2_first         21.       contact2_rel         22.       contact2_rel         23.       contact2_street         24.       contact2_street         25.       contact2_street         26.       contact2_street         27.       contact2_street         28.       contact2_street         29.       contact2_conpone         29.       contact2_conphone	13.	contact1_employer	>	contact1_employer	~
15       contact1_workextension      >       contact1_iveswith         16.       contact1_liveswith      >       contact1_liveswith         17.       contact1_recvmail      >       contact1_recvmail         18.       contact1_email      >       contact1_email      >         19.       contact2_lest      >       contact2_last      >         20.       contact2_rel      >       contact2_rel      >         21.       contact2_rel      >       contact2_rel      >         22.       contact2_street      >       contact2_rel      >         23.       contact2_street      >       contact2_street      >         24.       contact2_street      >       contact2_oity      >         25.       contact2_state      >       contact2_state      >         26.       contact2_periphone      >       contact2_lomephone      >         27.       contact2_periphone      >       contact2_nomephone      >         28.       contact2_periphone      >       contact2_nomephone      >         29.       contact2_workphone      >       cont	14.	contact1_workphone	>	contact1_workphone	~
16.       contact1_iveswith       ·····>       contact1_iveswith       ·····>         17.       contact1_recvmail       ·····>       contact1_recvmail       ····>         18.       contact1_email       ····>       contact1_email       ····>         18.       contact2_last       ····>       contact2_last       ····>         19.       contact2_first       ····>       contact2_first       ····>         20.       contact2_rel       ····>       contact2_rel       ····>         21.       contact2_stret       ····>       contact2_rel       ····>         22.       contact2_stret       ····>       contact2_stret       ····>         23.       contact2_stret       ····>       contact2_city       ····>         24.       contact2_stret       ····>       contact2_city       ····>         25.       contact2_stret       ····>       contact2_city       ····>         26.       contact2_stret       ····>       contact2_lone       ····>         27.       contact2_nomephone       ····>       contact2_lone       ····         28.       contact2_cellphone       ····>       contact2_lone       ····         29.       contact2_workphone	15.	contact1_workextension	>	contact1_workextension	~
17.       contact1_recvmail       ·····>       contact1_recvmail       ····         18.       contact1_email       ····>       contact1_email       ····         19.       contact1_lemail       ····>       contact1_email       ····>         20.       contact2_list       ····>       contact2_list       ····>         21.       contact2_rel       ····>       contact2_rel       ····>         22.       contact2_scprionty       ····>       contact2_ecprionty       ····>         23.       contact2_street       ····>       contact2_street       ····>         24.       contact2_street       ····>       contact2_city       ····>         25.       contact2_state       ····>       contact2_state       ····>         26.       contact2_nomeshone       ····>       contact2_liphone       ····>         26.       contact2_nomeshone       ····>       contact2_liphone       ····>         27.       contact2_nomeshone       ····>       contact2_liphone       ····>         28.       contact2_nomeshone       ····>       contact2_employer       ····>         29.       contact2_workextension       ····>       contact2_workextension       ····>         31.<	16.	contact1_liveswith	>	contact1_liveswith	~
18.       contact1_email       ····>       contact1_email       ····>         19.       contact2_last       ····>       contact2_last       ····>         20.       contact2_first       ····>       contact2_first       ····>         21.       contact2_rel       ····>       contact2_rel       ····>         22.       contact2_street       ····>       contact2_ecptionity       ····>         23.       contact2_street       ····>       contact2_street       ····>         24.       contact2_street       ····>       contact2_oity       ····>         25.       contact2_street       ····>       contact2_street       ····>         26.       contact2_street       ····>       contact2_street       ····>         26.       contact2_street       ····>       contact2_oity       ····>         27.       contact2_street       ····>       contact2_loomephone       ····>         28.       contact2_nomephone       ····>       contact2_oellphone       ····>         29.       contact2_workentension       ····>       contact2_workphone       ···>         31.       contact2_workextension       ····>       contact2_liveswith       ···>	17.	contact1_recvmail	>	contact1_recvmail	~
19.       contact2_list      >       contact2_list       Image: contact2_list         20.       contact2_first      >       contact2_first       Image: contact2_rel         21.       contact2_rel       Image: contact2_scpriority       Image: contact2_rel       Image: contact2_scpriority         22.       contact2_street      >       contact2_street       Image: contact2_street         23.       contact2_street      >       contact2_street       Image: contact2_street         24.       contact2_street      >       contact2_street       Image: contact2_street         24.       contact2_street      >       contact2_street       Image: contact2_street         25.       contact2_street      >       contact2_street       Image: contact2_street         26.       contact2_nomephone       Image: contact2_street       Image: contact2_street       Image: contact2_street         27.       contact2_nomephone       Image: contact2_street       Image: contact2_street       Image: contact2_street       Image: contact2_street         28.       contact2_street       Image: contact2_street       Image: contact2_street       Image: contact2_street       Image: contact2_street         29.       contact2_workphone       Image: contact2_workphone       Ima	18.	contact1_email	>	contact1_email	~
20.       contact2_first         21.       contact2_rel         22.       contact2_exprionity         23.       contact2_street         24.       contact2_street         25.       contact2_state         26.       contact2_state         27.       contact2_state         28.       contact2_nomephone         27.       contact2_nomephone         28.       contact2_relphone         29.       contact2_state         20.       contact2_promephone         28.       contact2_state         29.       contact2_promephone         29.       contact2_nomephone         29.       contact2_nomephone         29.       contact2_workphone         20.       contact2_workphone         21.       contact2_workphone         22.       contact2_liveswith         23.       contact2_lives	19.	contact2_last	>	contact2_last	~
21.       contact2_rel	20.	contact2_first	>	contact2_first	~
22.       contact2_ecpriority       ·····>       contact2_ecpriority         23.       contact2_street       ·····>       contact2_street       ····         24.       contact2_city       ·····>       contact2_city       ····         25.       contact2_state       ····>       contact2_state       ····>         26.       contact2_rip       ····>       contact2_rip       ····>         27.       contact2_nomephone       ····>       contact2_low       ····>         28.       contact2_celiphone       ····>       contact2_celiphone       ····>         29.       contact2_celiphone       ····>       contact2_celiphone       ····>         29.       contact2_workphone       ····>       contact2_employer       ····>         30.       contact2_workphone       ····>       contact2_workphone       ····>         31.       contact2_workextension       ····>       contact2_workextension       ····>         32.       contact2_liveswith       ····>       contact2_liveswith       ····>	21.	contact2_rel	>	contact2_rel	~
23.       contact2_street	22.	contact2_ecpriority	>	contact2_ecpriority	~
24.       contact2_city	23.	contact2_street	>	contact2_street	~
25.       contact2_state       ·····>       contact2_state         26.       contact2_zip       ·····>       contact2_zip         27.       contact2_nomephone       ·····>       contact2_homephone         28.       contact2_cellphone       ·····>       contact2_cellphone         29.       contact2_employer       ·····>       contact2_employer         30.       contact2_workphone       ·····>       contact2_workphone         31.       contact2_workextension       ·····>       contact2_workextension         32.       contact2_liveswith       ····>       contact2_liveswith	24.	contact2_city	>	contact2_city	~
25.       contact2_zip         27.       contact2_homephone         27.       contact2_homephone         28.       contact2_cellphone         28.       contact2_cellphone         29.       contact2_employer         30.       contact2_workphone         31.       contact2_workextension         32.       contact2_liveswith	25.	contact2_state	>	contact2_state	~
27.       contact2_homephone       ·····>       contact2_homephone       ·····>         28.       contact2_cellphone       ·····>       contact2_cellphone       ·····>         29.       contact2_employer       ·····>       contact2_employer       ·····>         30.       contact2_workphone       ·····>       contact2_workphone       ·····>         31.       contact2_workextension       ·····>       contact2_workextension       ·····>         32.       contact2_liveswith       ·····>       contact2_liveswith       ····>	26.	contact2_zip	>	contact2_zip	~
28.       contact2_cellphone         29.       contact2_employer         30.       contact2_workphone         31.       contact2_workextension         32.       contact2_liveswith	27.	contact2_homephone	>	contact2_homephone	~
29.     contact2_employer    >     contact2_employer       30.     contact2_workphone    >       31.     contact2_workextension    >       32.     contact2_liveswith    >	28.	contact2_cellphone	>	contact2_cellphone	~
30.     contact2_workphone     Contact2_workphone       31.     contact2_workextension     contact2_workextension       32.     contact2_liveswith     contact2_liveswith	29.	contact2_employer	>	contact2_employer	~
31.     contact2_workextension    >       32.     contact2_liveswith    >         contact2_liveswith    >	30.	contact2_workphone	>	contact2_workphone	~
32. contact2_liveswith ·····> contact2_liveswith ·····>	31.	contact2_workextension	>	contact2_workextension	~
	32.	contact2_liveswith	>	contact2_liveswith	~

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33.	contact2_recvmail	>	contact2_recvmail	~
34.	contact2_email	>	contact2_email	~
35.	contact3_last	>	contact3_last	~
36.	contact3_first	>	contact3_first	~
37.	contact3_rel	>	contact3_rel	~
38.	contact3_ecpriority	>	contact3_ecpriority	~
39.	contact3_street	>	contact3_street	~
40.	contact3_city	>	contact3_city	~
41.	contact3_state	>	contact3_state	~
42.	contact3_zip	>	contact3_zip	~
43.	contact3_homephone	>	contact3_homephone	~
44.	contact3_cellphone	>	contact3_cellphone	~
45.	contact3_employer	>		~
46.	contact3_workphone	>	contact3_workphone	~
47.	contact3_workextension	>	contact3_workextension	~
48.	contact3_liveswith	>	contact3_liveswith	~
49.	contact3_recvmall	>	contact3_recvmail	~
50.	contact3_email	>		~
51.	contact4_jast	>	contact4_last	~
52.	contact4_first	>	contact4_first	~
53.	contact4_rel	>	contact4_rel	~
54.	contact4_ecpriority	>	contact4_ecpriority	~
55.	contact4_street	>	contact4_street	~
56.	contact4_city	>	contact4_city	~
57.	contact4_state	>	contact4_state	~
58.	contact4_zip	>	contact4_zip	~
59.	contact4_homephone	>	contact4_homephone	~
60.	contact4_cellphone	>	contact4_cellphone	~
61.	contact4_employer	>	contact4_employer	~
62.	contact4_workphone	>	contact4_workphone	~
63.	contact4_workextension	>		~
64.	contact4_liveswith	>	contact4_liveswith	~
65.	contact4_recvmail	>	contact4_recvmail	~
66.	contact4_email	>	contact4_email	~
67.	contact5_last	>	contact5_last	~
68.	contact5_first	>	contact5_first	~

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69.	contact5_rel	>	contact5_rel
70.	contact5_ecpriority	>	contact5_ecpriority
71.	contact5_street	>	contact5_street
72.	contact5_city	>	contact5_city
73.	contact5_state	>	contact5_state
74.	contact5_zip	>	contact5_zip
75.	contact5_homephone	>	contact5_homephone
76.	contact5_cellphone	>	contact5_cellphone
77.	contact5_employer	>	contact5_employer
78.	contact5_workphone	>	contact5_workphone
79.	contact5_workextension	>	
80.	contact5_liveswith	>	contact5_liveswith
81.	contactS_recvmall	>	contact5_recvmail
82.	contact5_email	>	
83.	contact6_last	>	contact6_last
84.	contact6_first	>	contact6_first
85.	contact6_rel	>	contact6_rel
86.	contact6_ecpriority	>	contact6 ecpriority
87.	contact6_street	>	contact6_street
88.	contact6_city	>	contact6 city
89.	contact6_state	>	contact6 state
90.	contact6_zip	>	contact6 zip
91.	contact5_homephone	>	contact6 homephone
92.	contact6_cellphone	>	
93.	contact6_employer	>	
94.	contact5 workphone	>	
	contact5 workeytencion		
	contacts liver with		
97.	contacte_recvmail	>	
98.	cuntecte_email	,	
	Check to exclude first row		
			The lines below can be used to assign a constant value to field(s) in all of the imported records.
		>	
		>	
			Advanced Import Options
Note: 1 If the f	The student number is required in all import files. All i le being imported contains a student number that ma	nformation is ke tches a student	eyed off of the student number field. : number already in the PowerSchool system, how would you like it handled?
0	Do not process that line from the file being importe	d.	
۲	Update the student's record with the information f	om the file being	g imported (Note: even if you have this option selected, if the student is in a different school, the information will not be updated)
0	Generate a new, unique student number for the stu	dent (from the r	range specified below) and import the data from the import file.
	Synchronize Mode (Warning: This will transfer ou	t all Students wi	ho are not found in the file being imported. Do not use this unless you know exactly what you are doingi)
	Allow Update of Enroll Status (Warning: Don't use	this unless you	I know exactly what you are doing1)
Ē			

# Migrant (done at the school)

- Select a table: Students
- File to import: migrant.txt
- Suggest field map: leave checked
- Import
- Map Fields need to map each field where you can find a matching field.
- Check to exclude first row (check this)
- Update the student's record for... check this
- Allow Update of Enroll Status (may not need to check this)
- Submit

Col#	From your file	>	To PowerSchool	
1.	SchoolD	>	SchoolID	~
<b>z</b> .	Student_Number	>	Student_Number	~
з.	MI_SRSD_PrgmElig_MigrantEd	>	MI_SRSD_PrgmElig_MigrantEd	~
4.	MI_MigrantEd_EntryDate	>	MI_MigrantEd_EntryDate	~
5.	MI_MIgrantEd_Instruct_LangArts	>	MI_MigrantEd_Instruct_LangArts	~
6.	MI_MigrantEd_Instruct_LEPESL	>	MI_MigrantEd_Instruct_LEPESL	~
7.	MI_MigrantEd_Instruct_Math	>	MI_MigrantEd_Instruct_Math	~
8.	MI_MigrantEd_Instruct_Science	>	MI_MigrantEd_Instruct_Science	~
9.	MI_MigrantEd_Instruct_Social	>	MI_MigrantEd_Instruct_Social	~
10.	MI_MigrantEd_Instruct_Voc	>	MI_MigrantEd_Instruct_Voc	~
11.	MI_MigrantEd_Instruct_Other	>	MI_MigrantEd_Instruct_Other	~
12.	MI_MigrantEd_Support_GuidCounsei	>	MI_MigrantEd_Support_GuidCounsel	~
13.	MI_MigrantEd_Support_ScoWrk	>	MI_MigrantEd_Support_ScoWrk	~
14.	MI_MigrantEd_Support_DOPrevention	>	MI_MigrantEd_Support_DOPrevention	~
15.	MI_MigrantEd_Support_Health	>	MI_MigrantEd_Support_Health	~
16.	MI_MigrantEd_Support_Dental	>	MI_MigrantEd_Support_Dental	~
17.	MI_MigrantEd_Support_ByeCare	>	MI_MigrantEd_Support_EyeCare	~
18.	MI_MigrantEd_Support_PupilTransport	>	MI_MigrantEd_Support_PupilTransport	~
19.	MI_MigrantEd_Support_Other	>	MI_MigrantEd_Support_Other	~
20.	MI_MigrantEd_SumInstruct_LangArts	>	MI_MigrantEd_SumInstruct_LangArts	~
21.	MI_MigrantEd_SumInstruct_LEPESL	>	MI_MigrantEd_SumInstruct_LEPESL	~
22.	MI_MigrantEd_SumInstruct_Math	>	MI_MigrantEd_SumInstruct_Math	~
23.	MI_MigrantEd_SumInstruct_Science	>	MI_MigrantEd_SumInstruct_Science	~
24.	MI_MigrantEd_SumInstruct_Social	>	MI_MigrantEd_SumInstruct_Social	~
25.	MI_MIgrantEd_SumInstruct_Voc	>	MI_MigrantEd_SumInstruct_Voc	~

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26.	MI_MigrantEd_SumInstruct_Other	,	MI_MigrantEd_SumInstruct_Other	×
27.	MI_MigrantEd_SumSupport_GuidCounsel	,	MI_MigrantEd_SumSupport_GuidCounsel	~
28.	MI_MigrantEd_SumSupport_SocWrk	,	MI_MigrantEd_SumSupport_SocWrk	×
29.	MI_MigrantEd_SumSupport_DOPrevent	>	MI_MigrantEd_SumSupport_DOPrevent	~
30.	MI_MigrantEd_SumSupport_Health	,	MI_MigrantEd_SumSupport_Health	~
31.	MI_MigrantEd_SumSupport_Dental	>	MI_MigrantEd_SumSupport_Dental	~
32.	MI_MigrantEd_SumSupport_Nutrition	>	MI_MigrantEd_SumSupport_Nutrition	~
33.	MI_MigrantEd_SumSupport_PupilTransport	>	MI_MigrantEd_SumSupport_PupilTransport	×
34.	MI_MigrantEd_SumSupport_Other	>	MI MigrantEd SumSupport Other	<b>~</b>
35.	M1_MigrantEd_PromFunding	,	MI_MigrantEd_PrgmFunding	×
M	Check to exclude first row			
	т	he lines below value to field(s	can be used to assign a constant ;) In all of the imported records.	
		>		~
		>		
Noter	The student number is capulard in all import flag. All information is known	Advi Advised the stur	anced Import Options	
If the	file being imported contains a student number that matches a student nu	mber already l	n the PowerSchool system, how would you like it handled?	
0	Do not process that line from the file being imported.			
1	•			
•	Update the student's record with the information from the file being im;	ported (Note:	even if you have this option selected, if the student is in a differ	ent school, the information will not be updated).
0	Generate a new, unique student number for the student (from the range New student numbers are generated at random from within this ra	ange: 10000	0016 - 214748364	
	Synchronize Mode (Warning: This will transfer out all Students who ar	re not found in	the file being imported. Do not use this unless you know exacti	y what you are doing!)
<b>~</b>	Allow Update of Enroll Status (Warning: Don't use this unless you kno	w exactly wha	t you are doing!)	
				Submit

# Discipline (done at the school)

- Select a table: Log Entries
- File to import: btsDiscipline.txt or xpDiscipline
- Suggest field map: leave checked
- Import
- Map Fields need to map each field where you can find a matching field.
- Check to exclude first row (check this)
- Allow Update of Enroll Status (may not need to check this)
- Submit

COF	From your file	>	To PowerSchool	
1.	SchoolID	>	SchoolID	~
2.	First_Name	>		~
з.	Last_Name	>		~
4.	Student_Number	>	Student_Number	~
5.	Entry	>	Entry	~
6.	Entry_Author	>	Entry_Author	~
7.	Entry_Date	>	Entry_Date	~
в.	Entry_Time	>	Entry_Time	~
9.	Logtypeld	>	LogTypeID	~
10.	Subtype	>	Subtype	~
11.	Subject	>	Subject	~
12.	Consequence	>	Consequence	~
13.	Discipline_IncidentType	>	Discipline_IncidentType	~
14.	Discipline_IncidentTypeCategory	>	Discipline_IncidentTypeCategory	~
15.	Category	>	Category	~
16.	Discipline_IncidentTypeDetail	>	Discipline_IncidentTypeDetail	~
17.	Discipline_IncidentDate	>	Discipline_IncidentDate	~
18.	Discipline_IncidentContext	>	Discipline_IncidentContext	~
19.	Discipline_IncidentLocation	>	Discipline_IncidentLocation	~
20.	Discipline_IncidentLocDetail	>	Discipline_IncidentLocDetail	~
21.	Discipline_Offender	>	Discipline_Offender	~
22.	Discipline_Reporter	>	Discipline_Reporter	~
23.	Discipline_Reporter1D	>	Discipline_ReporterID	~
24.	Discipline_VictimType	>	Discipline_VictimType	~
25.	Discipline_FelonyFlag	>	Discipline_FelonyFlag	~
26.	Discipline_LikelyInjuryFlag	>	Discipline_LikelyInjuryFlag	~
27.	Discipline_SchoolRulesVioFlag	>	Discipline_SchoolRulesVioFlag	~
28.	Discipline_PoliceInvolvedFlag	>	Discipline_PoliceInvolvedFlag	~

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29.	Discipline_HearingOfficerFlag	>	Discipline_HearingOfficerFlag	~
30.	Discipline_GangRelatedFlag	>	Discipline_GangRelatedFlag	~
31.	Discipline_HateCrimeRelatedFlag	>	Discipline_HateCrimeRelatedFlag	~
32.	Discipline_AlcoholRelatedFlag	>	Discipline_AlcoholRelatedFlag	~
33.	Discipline_DrugRelatedFlag	>	Discipline_DrugRelatedFlag	~
34.	Discipline_DrugTypeDetail	>	Discipline_DrugTypeDetail	~
35.	Discipline_WeaponRelatedFlag	>	Discipline_WeaponRelatedFlag	~
36.	Discipline_WeaponType	>	Discipline_WeaponType	~
37.	Discipline_WeaponTypeNotes	>	Discipline_WeaponTypeNotes	~
38.	Discipline_MoneyLossValue	>	Discipline_MoneyLossValue	~
39.	Discipline_ActionDate	>	Discipline_ActionDate	~
40.	Discipline_ActionTaken	>	Discipline_ActionTaken	~
41.	Discipline_ActionTakenDetail	>	Discipline_ActionTakenDetail	~
42.	Discipline_ActionTakenEndDate	>	Discipline_ActionTakenEndDate	~
43.	Discipline_DurationAssigned	>	Discipline_DurationAssigned	~
44.	Discipline_DurationActual	>	Discipline_DurationActual	~
45.	Discipline_DurationChangeSource	>	Discipline_DurationChangeSource	~
46.	Discipline_DurationNotes	>	Discipline_DurationNotes	~
47.	Discipline_Sequence	>	Discipline_Sequence	~
48.	Custom	>	Custom	~
	Check to exclude first row The lines bei	ow can b	e used to assign a constant	
	value to fiel	ld(s) in a	II of the imported records.	_
		>		$\sim$
		>		~
			Subm	it

# Staff (done at the school) (Note: check spreadsheet info carefully before doing this)

- Select a table: Teachers
- File to import: staff.txt
- Suggest field map: leave checked
- Import
- Map Fields need to map each field where you can find a matching field.
- Check to exclude first row (check this)
- Allow Update of Enroll Status
- Submit

Col#	From your file	>	To PowerSchool	
1.	SchoolID	>	SchoolID	~
<b>z</b> .	TeacherNumber	>	TeacherNumber	~
з.	Last Name	>	Last Name	~
4.	First Name	>	First Name	~
5.	Middle name	>	Middle Name	~
6.	Title	>	Title	
-	Geoder	>	gender	-
-	008		dob	-
		Ĩ	Etheioity	-
2.	Econocicy Economic of data		Emril Adda	-
10.	Email_Addr	,	Email_Addr	-
11.	StaffStatus	>	StaffStatus	
12.	Home Phone	>	Home_Phone	~
13.	School Phone	>	School_Phone	~
14.	SSN	>	SSN	~
15.	Street	>	Street	~
16.	City	>	City	~
17.	State	>	State	~
18.	Zip	>	Zip	~
19.	Homeroom	>	Homeroom	~
20.	LoginID	>	LoginID	~
21.	Password	>	Password	~
22.	PSaccess	>	PSAccess	~
23.	Group	>	Group	~
24.	canchangeschool	>	CanChangeSchool	~
25.	TeacherLoginid	>	TeacherLoginID	~
26.	Teacherloginpw	>	TeacherLoginPW	~
27.	GradebookType	>	GradebookType	~
28.	powergradepw	>	PowerGradePW	~
29.	sched_scheduled	>	Sched Scheduled	~
M	Check to exclude first row			
	The lines b value to f	elow can feld(s) in	be used to assign a constant all of the imported records.	
		>		~
		>		~
Adva	nced Import Options			
	update teacher records if a matches an existing teach	er record	ed teacher number I.	
			- Suba	air

# Historical Grades (done at the school)

- Select a table: Historical Grades
- File to import: history.txt
- Suggest field map: leave checked
- Import
- Map Fields need to map each field where you can find a matching field.
- Check to exclude first row (check this)
- Allow Update of Enroll Status
- Submit

Col#	From your file	>	To PowerSchool
1.	SchoolID	>	SchoolID
2.	Student Number	>	×
3.	Course Name	>	Course_Name
4.	Course Number	>	Course_Number Y
5.	BarnedCrHrs	>	EamedCrHrs 🖌
6.	Grade	>	Grade
7.	PotentialCrHrs	>	PotentialCrHrs 🖌
8.	Storecode	>	StoreCode 🛛
9.	Termid	>	TemID 🖌
10.	GPA points	>	GPA_Points
11.	Percent	>	Percent
12.	SchoolName	>	SchoolName 🖌
13.	Grade_Level	>	Grade_Level
14.	Credit Type	>	Credit_Type
15.	Teacher Name	>	Teacher_Name
16.	Schoolid	>	SchoolID
17.	ExcludeFromGPA	>	ExcludeFromGPA
18.	ExcludeFromClassRank	>	ExcludeFromClassRank
19.	ExcludeFromHonorRoll	>	ExcludeFromHonorRoll
_			
	Check to exclude first row	The lines being	
		value to field(	(s) In all of the Imported records.
		>	✓
		>	×
Advanced Imp	ort Options		
۲	Add imported rows to database.		
0	Anow manping grades for a scotler, to be scotled when hericical centri and scotledge are s		
Different Import meaning the 9	t flag may specify school years differently. For example, in one file, 1997 may refer to the 96-97 school 6-97 ✔ school year.	al year while in another 1997 r	refers to the 87-98 school year. In this file being imported now, when a grade is imported and the year (as an example) specified is 1997, it should be interpreted as
	If a course name is imported that is not recognized, create a new, unique course number for it. Dr.	aw this course number from t	this range:
	Allow grades to be stored which contain both (a) no letter grade and (b) no earned credit. (Such gr	ades will not be stored unless	you select this option.)
			Submit

# History.txt import:

Change Year/Term from "None" to 09/10S1 or 09/10S2 after importing high school course history.

After you import history.txt into your high school in the correct year, you may find that the year/term says "NONE" – that is a "known issue". The year imports as a negative number behind the scenes, so "NONE" is entered instead.

	mainiple new	chules a	ingle new chury	Previous	ocnoor names	Detail	view
/	Year/Term	Grd Lvl	Course		Earned Credit	S1	<b>S2</b>
	None	11	11th Engl LA C	ΡI	0.5	С	
	None	11	1stYrTheatreAr	ts I	0.5	A-	
	None	11	Beg Mous I		0.5	в	
$\backslash$	None	11	CHEMISTRY CP	I	0.5	С	
	None	11	Civics		0.5	C-	
	None	11	PRE CALCULUS	I	0.5	D+	
	None	11	11th Eng LA CF	) II	0.5	1.0	в-
	None	11	1stY TheatreAr	t II	0.5	1.1	А
	None	11	Beg Mous II		0.5	1.0	в
	None	11	CHEMISTRY CP	11	0.5	1.1	C+
	None	11	ECONOMICS		0.5	1.0	в+
	None	11	PRE CALCULUS	II	0.5	1.1	C-
	08-09 S1	10	10th Eng LA CF	) I	0.5	C+	
	08-09 S2	10	10th Eng LA CF	11	0.5	1.1	D
	08-09 S1	10	2nd YR SPANIS	H I	0.5	в	
	08-09 S2	10	2nd YR SPANIS	II H	0.5	1.1	в
	08-09 S1	10	ADV ALGEBRA I		0.5	C-	

To correct these negative numbers behind the scene you will go to System, DDE and select the Stored Grades table

Select all the records, then Search StoredGrades for TermID < 0 and check the box to search records belonging to your school. Search all records.

Current Table: StoredGrades (31)
Current Records in Selection: 14204 List View Table View Export Records Match Selection Table View Setup
Select all 14204 records in this table
TermID     <
Search only in records belonging to Clintondale High School
Search within the current 14204 records only

Once all the records are searched and the "Current Records in Selection: xxxx displays (see below), you can look at them by selecting Table View

Current Table: StoredGrades (31) Current Records in Selection 6498 Export Records Match Selection Table View Setup
Select all 14204 records in this table
Search StoredGrades
Search only in records belonging to Clintondale High School
Search all 14204 records in this table
Search within the current 6498 records only

By looking at your list, you can determine which negative number corresponds to which semester. In this data -9000 corresponds to S1 and -8900 corresponds to S2.

List Records: StoredG	rades
-----------------------	-------

	[1-	1000] [10	001-2000] [	2001-3000]	[3001-4000	0] [4001-5000] [5001-6	000] [
A	SchoolID	TermID	SectionID	StudentID	Course Number	Course Name	Grade
1	0 (	-9000	0	5	HS000016	LL 11th Eng LA I	C-
2	0	-9000	0	5	HS000077	LL Chemistry I	C-
3	0	-9000	0	5		Beg Mous I	F
4	0	-9000	0	5	HS000081	LL U.S. HIST I	A
5	0	-9000	0	5		Ftns/Hlth I (BB)	A
6	0	-9000	0	5	HS000052	LL Geometry I	C+
7	0	-8900	0	5	HS000017	LL 11th Eng LA II	в-
8	0	-8900	0	5	HS000078	LL Chemistry II	D
9	0	-8900	0	5		Ftns/Hlth II (BB)	A
10	0	-8900	0	5	HS000102	Intro to Art II	F
11	0	-8900	0	5	HS000086	LL Economics	A+

Now we can search for the negative numbers and change them. Search for TermID = -9000 which is our S1 term, check the box to search only in this school then select Search within the current xxx records only.

	Current Table: StoredGrades (31)
	Current Records in Selection: 6498 List View Table View
	Export Records Match Selection Table View Setup
	Select all 14204 records in this table
	Search StoredGrades
	TermID 💉 = 👻 -9000
$\square$	Search only in records belonging to Clintondale High School
	Search all 14204 records in this table
$\square$	Search within the current 6498 records only

I now have 3233 records that list as -9000 and must be corrected in order for the Year/Term to display in Historical Grades. In this example the number we must enter to correct the problem is 1901 – which is the name for the term as you have set-up in Years and Terms.

Current Table: StoredGrades (31)
Current Records in Selection: 3233 List View Table View Export Records Match Selection Table View Setup
Select all 14204 records in this table

Search StoredGrades

You can check your List View again to confirm that these are the records that you wish to change.

Now go to DDA and make the changes. Select Modify Records. Make sure the correct number of records are displayed.

C:\DOCUME~1\NDROUI~1\LOCALS~1\Temp\CONVERSION-IMPORT-DIRECTIONS.Doc

# Modify Records

	Current Table: StoredGrades
	Current number of records in selection: 3233
>	TermID := 1901
	Note: This function will permanently modify your database. Use only if you know exactly what you are doing, and then only with extreme caution. Changes are permanent. You may use ^ to reference the existing value of the field.
	Check here to verify a delete command
	Back to Direct Database Access Main Screen
	Delete Selected Records Modify Selected Records

Select TermID and the correct value for this field. Now select Modify Selected Records.

You will follow this procedure again to change the other incorrect internal number. In this example it was -8900 for 09/10 S2 and the internal number that you will use in the Modify Records would be your S2 number 1902.

Test Score (directions are printed and can be found under the Test Scores section in this binder and also in the Conversion & Importing Processes folder)

- Importing Test Scores.doc
- Importing Test Scores with delete.doc

Fees & Community Service (directions are printed and can be found under Fees & Comm Serv section in this binder and also in the Conversion & Importing Processes folder)

- Fees & Comm Serv Conversion and Import Directions cvtOther.exe program
- Brian assisted the Pioneers with this process

cvtOther.exe - SASIxp to PowerSch	hool Conversion Ver 1.3.0.0	×
Select area to export Fees Community Service	Select the school to convert by selecting the appropriate ASTU files:         Select All         Write export files to the following folder:         Clear All         Student Number/Student ID reference for this school (exported from PowerSchool)         Browse	Browse
	PowerSchool School ID:	
	Continue	Close

**District of Residency Import (**(template name: District Numbers by County Macomb)

- Special Functions
- Import / Quick Import
- Choose Rooms table (if this table doesn't work try Courses)

Option	Value
Table:	Rooms 💌
Field delimiter:	Tab 💌
End-of-line marker:	CR 🖌
Character Set:	Mac Roman 💌
File to import:	Browse
Suggest field map	
School	Example High School
	Import

- Browse out to find the template
- Import

Once the Import record from an ASCII table – go to the URL and type in after html?filenumber=600

http://ps-pioneer/admin/importexport/quickimport/quickimport2.html?filenumber=600

• Enter

The Import record from an ASCII table you should see:

Col#	From your file	>	To PowerSchool
1.	Value	>	*
2.	District Name	>	*
3.	cat	>	*
4.	Sort Order	>	*
Check to exclude first ro	w 📃		
The line value	es below can be used to field(s) in all of the	to assig e import	n a constant ed records.
		]>	*
		]>	~
			Submit

# Match your fields:

- 1. Value / Value
- 2. District Name / Name
- 3. Cat / Cat
- 4. Sort Order / Sort Order
- Exclude first row
- Submit

# **Cleanup In PowerSchool After Importing**

- Always check the number of records imported so it matches the spreadsheet. It will be off by one record due to the header record. Also compare these numbers to your SASI export.
- System > System Settings > Reset Server > Submit
- System > Special Operations > Turn Global Sync On > Submit
- System > Special Operations > Set Sync to Atomic Mode > Submit
- System > Security > Users by Groups > select user account and check the district's schools > Submit.
- Setup of Groups first, then restrict pages by going to Access to Page Permissions make sure you turn it off after using!
- Go to the State/Province-MI, MI General screen and change the Educational Setting for early childhood if you are using a -6. This way your early childhood students will export for the state reporting submission
- Student counts (SASI, PS, SS) get a student count in SASI, from your spreadsheet and from PowerSchool after importing to you can compare numbers of students before and after.

# Historical Grade Import problem for Term later than 1900

• Tammy explained this problem and has documentation with a workaround. We tested so we could all see it firsthand. Hopefully Pearson will have a fix for this soon. If not we'll have to do this fix for all Phase 2 conversions.

# **Credit Types**

• If you change credit types in PowerSchool they will show in the converted Historical Grades – BUT the course will not show or calculate on the Graduation Progress Screen.

### **Subject Codes and Departments Setup**

### **Grad Progress/Requirements**

• When setting up the grad requirements, the sort order is considered in how Powerschool applies the credits to the subject areas. Courses that have multiple credit types, will be assigned to the credit type that has the highest sort order first. Core classes should be given the highest sort orders. Classes should be listed in groups according to subject and given the priority that you want the credits assigned in.

## **Elementary Schedules**

- Create the anchor sections
- Create the dependent sections
- Schedule the students into the anchor section this will schedule them into all the dependent sections.

## Walk-In Scheduling - need to show counselors how to see schedules prior to first day.

## Lockers

- PowerSchool only stores one locker combination
- The rest of the combinations can be stored in an excel file

## District Entry Date (Modify Info) - PowerSchool

• This field was converted from the SASI OrgEntDate. This field also writes to the State Reporting tab.

# School Entry Date (Modify Info) - PowerSchool

• This field was converted from the SASI Enrollment History.

### **Exit Dates**

• Had to change the exit dates for all students to the ending date of the calendar which was 6/29/09.

# Scheduling Setup Screen

Next Year Grade (Sched_NextYearGrade) – this field was in the student.txt spreadsheet and imported fine		Required Settings	
K		Next Year Grade	10
Schedule This Student (Sched_Scheduled) – can add		Priority	30
this field to the end of the student.txt spreadsheet and mass change the column to a value of 1 or after	-	Schedule This Student	
import use the Student Field Value option and mass	.	Year of Graduation	2013
	$\lfloor /$	Summer School Indicator	None 😽
Year of Graduation (Sched_YearOfGraduation) – add this field to the custCvt1 program and use the SASIxp field ORIGYRGRAD.	<b>7</b>	Note for Summer School Admin	
Next School Indicator (next_school) – this field was in the student.txt spreadsheet and imported fine		Next School Indicator	New Haven High School
		Optional Settings	
		Next Year Campus/Building	Associate
		Next Year House	Associate
		Next Year Team	×

## FTEID Field – need to mass change for all students

- This field gets populated for the student upon enrollment when a Full-Time Equivalency is selected. The FTEID number comes from the FTE code(s) you created.
- Most likely the school should only have one FTE created.
- Imported students do not have this field populated and this field must be filled in so that ADA/ADM reports work accurately.
- FIND THE FTEID NUMBER
- Go into DDE and select the FTE (159).
- Query YearID = 19 and Search only records in this building.
- Go to List View and open the link and write down the ID number
- Go to the Start Page and key in: FTEID#the number you wrote down. For example FTEID#145
- The students displayed in the list do not have the correct FTEID.
- You can use Student Field Value function to change this field for this group of students.
- Anytime a change is made to attendance preferences or to the FTEID field, you should run the Refresh Attendance Views by going to:
  - Special Functions>>Attendance Functions>>Refresh Premier Attendance Views Data.
- Now run the ADA/ADM by Date and/or ADA/ADM by Student to make sure that totals under membership and attendance are accurate.

### **Room File**

• Must be set up once converted to PowerSchool

# Data Validation (see Data Validation section in binder)

- **Run Validation Reports in PowerSchool** these reports should be run daily the first year, by running these reports you will save yourself a lot of headaches.
- Report menu / Section Enrollment Audit Report and School Enrollment Audit Report