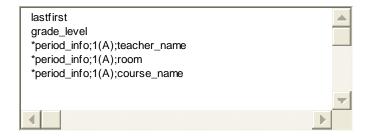


Export for student, grade level, and 1st period information:

In the correct term at the top, select your students, then from Functions drop down select Quick Export. Student name, grade level, 1^{st} period teacher, room, & course:



Submit and Save to your desktop. From your desktop right click and select to Open with Excel.

Note: you can also use fields:

*period_info;1(A);course_number

*period_info;1(A);current_citizenship

*period_info;1(A);current_grade;S1

*period_info;1(A);current_percent

*period_info;1(A);section_number

*period_info;1(A);teacher_comment

These fields can also be used in List Students