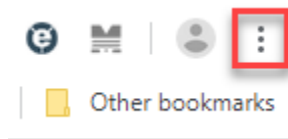


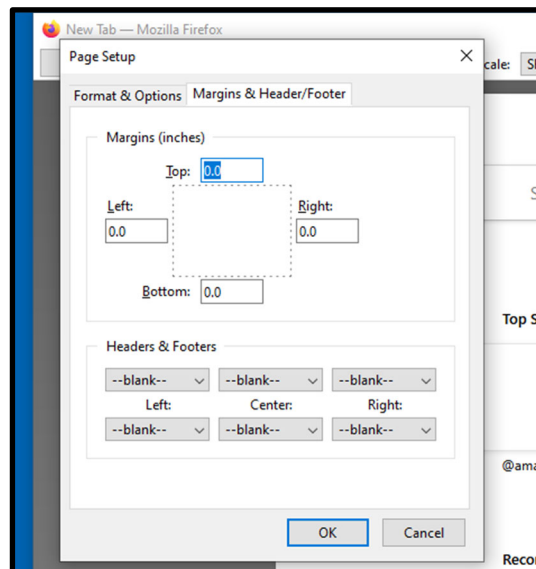
Standards Based Report Cards

Setup

- Course names – To use "Group like Names Courses" you will need to follow these types of naming conventions: Algebra II A, Algebra II B, Algebra II C, Algebra II Assist. If Algebra II Assist shouldn't be included in this group it should be name this instead Assist Algebra II.
- AM/PM Attendance - School/School Info – Click on the Elementary building – Under Other Information: School Type choose Elementary. This will tell the program that your building is an Elementary building and it will put the attendance side/side.
- AM/PM Attendance - Exclude from Attendance – Section file – this should be checked for all sections that you don't want to have attendance print for (ex: elem school all subjects). If you don't have all of the other course checked as exclude then it will print the attendance at the top of each course area.
- Exclude Achievement Grade from MISD Standards Report Card: this would be checked if you don't want the achievement grade to be printed on the report card.
- Use the Chrome print option, not the print function within PowerSchool when printing report cards.



- When printing uncheck the headers/footers checkbox in the printing options.



Standards Based Report Cards

Running the Standards Based Report Cards

- Only use Chrome due to discrepancies and problems when using other browsers.
- Must be run at school level.
- Choose students to run the report card (Grade or selection)
- Click on standard report cards

Standards Quick Lookup: Year ID: Course Number: [Get Info](#)

Key in a course number (It is case sensitive) and hit "Get info".

Course Name: Reading 1

Identifier	Subject Area	Description	Display Position
G1.LA	Language	Language	5
G1.LA.R	Reading	Reading	8
G1.LA.R.1	Reading	I can apply grade-level phonics skills i	9
G1.LA.R.2	Reading	I can demonstrate understanding of spoke	10
G1.LA.R.3	Reading	I can retell informational text with mai	11
G1.LA.R.4	Reading	I can describe characters, settings and	12
G1.LA.R.5	Reading	I can read with grade-level accuracy and	13

It will display the standards that are associated with the course number you keyed in. You will also see the Display Position which is the order that the standards will show on the report card under that course.

Number of student selected:

This is the number of students that you have selected to print the report cards for. You must have a selection of students before you run the report card program.

Select Save Setting:

Setting Name:

If you have saved your settings previously you can choose that file here and your previous settings will be populated.

Standards Based Report Cards

Select Term Codes:

Choose the term/store code(s) that you want to include on the report card. You can choose multiple codes. Please note that it is not suggested to select more than 6 terms codes to print on a report card due to printing abnormalities (ex: page runoff, absent codes running into next column). Also, it is not recommended to print more than 4 terms on the Elementary Report Cards.

Select Attendance Criteria

Select Absent Codes:

Choose all the absent codes that you want included in the absent count. The absent codes displayed could vary by district and possibly by schools.

Select Tardy Codes:

Choose all the tardy codes that you want included in the tardy count.

Report Options:

Print Duplex – prints report card double-sided

Show non-graded standards – will print all standards on the report card

Legend not in Heading – will print the legend at the end of the report card

Print portrait – print report card portrait instead of landscape

Print next grade level – this will print the grade level the student will be in next year. This information comes from the Scheduling Setup – next school field.

Courses by Subject Area – sort's courses by TSDL Subject Area Code

Group Like Named Courses – This will combine courses with like names together (ex: English 7 A & English 7 B)

Omit achievement for grade level less than ____ will not print achievement grades for students in grade level that you key in and below

Sort By:

Homeroom – will sort by the student homeroom

Standards Based Report Cards

Class Period ____ of Store Code ____ - will sort by period of your choice for term code of your choice

Select Legend:

Legend name

The legend will print at the top of the report card unless you choose the option Legend not in Heading.

The limits for Landscape are: 4 Columns, 9 Lines, and 20 Characters each

The limits for Portrait are: 3 Columns, 9 Lines, and 20 Characters each

The legend name is pulled from the grade scales which is in the district – grade scales. You can choose more than one legend to print on the report card by holding down the ctrl key and selecting the ones you want.

Messages/Announcements:

This is an area that you can add messages and announcements to the report card.

Please do not copy and paste information from Microsoft Word. This adds extra code which can affect uploading report cards and other functions of the report cards.

Setting Name: _____ **Save Settings** **Submit**

To save the settings that you made above you would key in a name and click on Save Settings.

Make sure to click on Submit to save everything on this page.

Standards Based Report Cards

Elementary Report Card Sample



Lake Shore Public Schools
28850 Harper Avenue
St. Clair Shores, MI 48061-1249

2018-2019 Report Card
Krause Elementary School

Principal: Mr. Kurt Sutton
Asst Principal: Mr. Daniel Davenport
Grade: 4 Next Year Grade: 5

Behavior Elementary

O - Outstanding
S - Satisfactory
I - Inconsistent
NI - Needs Improvement
U - Unsatisfactory

Evaluation Code - Kindergarten

5 - Advanced Proficient
4 - Proficient
3 - Partially Proficient
2 - Inconsistent
1 - Not Proficient
NA - Not Applicable

1750003791 - Student, Name

Attendance	T1		T2		T3	
	AM	PM	AM	PM	AM	PM
Absent	0	0	0	0	6	6
Tardy	0	0	0	0	4	0

AM Attendance Fourth / Teacher, Name

Behavior, Homework, Work Habits	T1	T2	T3
Displays courtesy and respect to others	S	O	
Follows directions	O	O	
Uses time effectively	O	O	
Works cooperatively with others	S	O	
Listens attentively	O	O	
Participates constructively in classroom discussions	S	O	
Completes and returns homework on time	S	S	
Organizes self, materials, and belongings	S	S	
Displays quality and effort with work	S	O	

Term Comments - AM Attendance Fourth

T1: Karlee is doing a great job in 4th grade. She is a hard worker and puts effort into her work. Great job with AR reading. Work on organizing your ideas and using transitions when writing.

T2: Karlee is a reliable student and uses time effectively. Keep up the great work! In reading and writing, work on using evidence to support your ideas.

Mathematics 4 / Teacher, Name

Mathematics 4	T1	T2	T3
Daily Assignments and work that supports essential standards	3	3	
I can apply the four operations to solve word problems involving measurements, including simple fractions and decimals.	2	2	
I can use formulas to determine the area and perimeter of squares and rectangles	2	3	
I can multiply a whole number up to 4 digits by one digit	3	3	
I can multiply two digit by two digit numbers	NA	NA	
I can find whole number quotients and remainders with up to four digit dividends with one digit divisors	NA	3	
I can recognize and generate equivalent fractions by using visual fraction models	NA	3	
I can compare two fractions with different numerators and denominators by creating common denominators and using visual fraction models	NA	NA	
I can add and subtract fractions referring to the same whole and mixed numbers with like denominators	3	3	
I can show the measurements of a larger unit in terms of smaller units	3	3	

Writing 4 / Teacher, Name

Content and Organization (Narrative, Inf)	T1	T2	T3
Daily Assignments and work that supports essential standards	3	3	
I can write a clear and engaging introduction	3	3	
I can cite evidence to support my opinion writing	NA	2	
I can use transition words and phrases to link ideas	3	3	
I can organize my writing by grouping related ideas	2	3	
I can provide a conclusion that relates back to the main idea	3	3	
Style	T1	T2	T3
I can appropriately use figurative language as needed	NA	2	
I can use descriptive details to enhance my writing	2	3	
Conventions	T1	T2	T3
I can use correct capitalization, punctuation, and spelling when writing	2	3	
I can write complete sentences when answering questions or conveying information	3	3	

Standards Based Report Cards

Secondary Report Card Sample



Lake Shore Public Schools
28850 Harper Avenue
St. Clair Shores, MI 48081-1249

2018-2019 Report Card
Armada Middle School

Principal: Mr. Todd Schafer

Asst Principal:

Grade: 7

Default

I - Incomplete
NC - No Credit
W - Withdraw
CR - Credit
A - Excellent
A- - Excellent
B+ - Above Average
B - Above Average
B- - Above Average

MS Standards

W - Withdraw
NC - No Credit
I - Incomplete
CR - Credit
A - Mastery
A- - Mastery
B+ - Proficient
B - Proficient
B- - Inconsistent

1750001792 - Student, name

DMAT / Teacher, Name

Attendance	T1	T2	T3
Absent 3(A)	0	2	0
Tardy 3(A)	0	0	0
Final Grade	T1	T2	T3
Achievement	A	A	

ACADEMIC SUPPORT / Teacher, Name

Attendance	T1	T2	T3
Absent 2(A)	0	2	0
Tardy 2(A)	0	0	0
Final Grade	T1	T2	T3
Achievement	CR	CR	

LANGUAGE ARTS 7 / Teacher, Name

Attendance	T1	T2	T3
Absent 6(A)	2	2	0
Tardy 6(A)	0	0	0
Final Grade	T1	T2	T3
Achievement	C	C	B-

Course Comments - LANGUAGE ARTS 7

Course Comments - LANGUAGE ARTS 7

T2: Achieving at grade level Graded with accommodations

MATH 7 / Teacher, Name

Attendance	T1	T2	T3
Absent 4(A)	0	1	0
Tardy 4(A)	0	0	0
Final Grade	T1	T2	T3
Achievement	B+	C+	

SCIENCE 7 / Teacher, Name

Attendance	T1	T2	T3
Absent 5(A)	1	2	0
Tardy 5(A)	0	0	0
Final Grade	T1	T2	T3
Achievement	E	E	

Physical Science

Physical Science	T1	T2	T3
Use mathematical representations to describe a simple model for waves that includes how the amplitude of a wave is related to the energy in a wave.	1		
Develop models to describe the atomic composition of simple molecules and extended structures.		1	

Course Comments - SCIENCE 7

Course Comments - SCIENCE 7

T1: Struggling with content Not trying to learn concepts Does not want to be helped Class time missed = more frustration and ultimately more class time missed

T2: Refused to be involved in the class Slept regularly Would not allow myself/others to help Last week of tri attitude has changed for positive

SOCIAL STUDIES 7 / Teacher, Name

Attendance	T1	T2	T3
Absent 1(A)	0	2	0
Tardy 1(A)	0	0	0
Final Grade	T1	T2	T3
Achievement	B	B+	B

Course Comments - SOCIAL STUDIES 7

T1: Good Effort and Participation

MENTORSHIP / Teacher, Name

Attendance	T1	T2	T3
Absent	0	0	0
Tardy	0	0	0

Standards Based Report Cards

Helpful Information:

- When printing report cards, Chrome will always try to sneak information onto the first page to use available space (see box on next page). To avoid this, when printing your report cards you can uncheck the students that this is happening to and print their cards individually or you can add messages/announcements which will push the data onto the next page. Please note: This is only an issue if you are printing duplex.

2018-2019 Report Card

Principal: [Redacted]
Asst Principal: [Redacted]
Grade: 8

PHYSICAL EDUCATION 8 / [Redacted]

Attendance	T1	T2	T3
Absent 1(A)	2	1	2
Tardy 1(A)	0	0	0
Final Grade	T1	T2	T3
Achievement	A	A	A

Course Comments - PHYSICAL EDUCATION

T1: Shows Interest In Subject Good Effort and Participation
T2: Shows Interest In Subject

SCIENCE 8 / [Redacted]

Attendance	T1	T2	T3
Absent 3(A)	2	1	2
Tardy 3(A)	0	0	0
Final Grade	T1	T2	T3
Achievement	B-	C	

SOCIAL STUDIES 8 / [Redacted]

Attendance	T1	T2	T3
Absent 4(A)	2	1	2
Tardy 4(A)	0	0	0
Final Grade	T1	T2	T3
Achievement	C-	C	C-

Course Comments - SOCIAL STUDIES 8

T1: Would benefit from Extra Credit/ Extra Homework Not Working Up To Ability Needs To Improve Test Scores

MATH 8 / [Redacted]

Attendance	T1	T2	T3
Absent 5(A)	2	1	2
Tardy 5(A)	0	0	0
Final Grade	T1	T2	T3
Achievement	B	C+	B

Course Comments - MATH 8

T1: Good Effort and Participation
T2: Can lack focus sometimes/needs a few reminders to get back to work.

LANGUAGE ARTS 8 / [Redacted]

Attendance	T1	T2	T3
Absent 2(A)	2	1	2
Tardy 2(A)	0	1	0
Final Grade	T1	T2	T3
Achievement	C+	B-	

Course Comments - LANGUAGE ARTS 8

T2: Needs to revise LLL

SPANISH I / [Redacted]

Attendance	T1	T2	T3
Absent 6(A)	3	1	2
Tardy 6(A)	0	0	0
Final Grade	T1	T2	T3
Achievement	C-	C	B-

Course Comments - SPANISH I

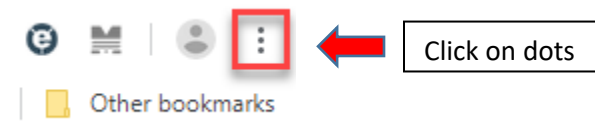
T1: Wonderful improvement on work and behavior since the beginning of the year. Pleasure to have in class. More participation is encouraged.

Course Comments - SPANISH I

T2: Kyle is encouraged to participate more as well as take advantage of the opportunity to retake quizzes and tests.

- If you notice issues with the report card, you can attempt to troubleshoot the issue by going to:

•



- Choose more tools > developer tools > console.

Standards Based Report Cards

- Click "Save as" and send this file along with the description of the issue you are having to help@misd.net.
- When printing, you may want to choose to print report cards in smaller batches. 400 student report cards will take approximately 10 minutes to print.
- Useful info: GPA comes from classrank table.